

DOLGEVILLE CENTRAL SCHOOL
Dolgeville, NY 13329



Tuesday, August 16, 2022

Regular Meeting

James A. Green School

PRESENT:

ABSENT:

OTHERS PRESENT:

PRESIDING OFFICER:

J. Williams, V. President
J. Schmid
C. Williams
C. Spofford
J. Izzo
T. Rutkowski

J. Gilfus
C. Chrisman
R. Leavitt
M. Primeau (absent)

Jennifer Williams, V.P.

DRAFT

The regular meeting was called to order at 6:00 p.m. in the high school library.

Call to Order

Vice President, Mrs. J. Williams asked everyone to rise and recite the Pledge of Allegiance.

Pledge to
the Flag

MINUTES

Approve
Minutes
7/19/2022

Motion by Mr. Spofford, second by Ms. C. Williams, to approve the minutes of July 19, 2022 (regular meeting), as presented.

Ayes All – Motion Carried 6:0

PUBLIC HEARING – District-Wide School Safety Plan for 2022-2023

Mr. Gilfus reviewed the Safety Plan for the public as attached and asked for public comment concerning same. No comments were heard. As required, the District-Wide School Safety Plan for 2022-2023 was available on the district's website for public comment for 30 days beginning on August 5, 2022 and will be board approved at the September BOE meeting.

Public
Hearing
District-Wide
School
Safety
Plan

CORRESPONDENCE

- Letter from the Town of Manheim regarding minimum maintenance roads.
- Thank you note from the Dolgeville-Manheim Public Library regarding summer reading program.

Correspond.

FINANCIAL

Approve
Financials

Motion by Ms. C. Williams, second by Mr. Spofford, to approve the following financial items:

That General Fund Schedule #A-75 in the sum of \$718,349.71; School Lunch Fund Schedule #C-13 in the sum of \$13,303.78; Special Aid Fund Schedule #F-8 in the sum of \$20,562.50 and Capital Fund Schedule #H-4 in the sum of \$41,066.47 be approved and ordered paid pursuant to review of claims Auditor, Jacqueline Hill (June 30, 2022).

Approve
Payment of
Warrants
6/30/2022

That General Fund Schedule #A-2 in the sum of \$111,029.32; General Fund Schedule #A-4 in the sum of \$139,223.14; General Fund Schedule #A-5 in the sum of \$92,813.52; General Fund Schedule #A-6 in the sum of \$9,531.96; General Fund Schedule #A-7 in the sum of \$115,865.93; General Fund Schedule #A-8 in the sum of \$162,617.59 and School Lunch Fund Schedule #C-2 in the sum of \$8,190.72 be approved and ordered paid pursuant to review of claims auditor, Jacqueline Hill.

Approve
Payment of
Warrants

Ayes All – Motion Carried 6:0

The July 2022 Treasurer's Report will be available at the August meeting. The July report is currently unreconciled pending final numbers from the audit.

Treas. Rept.

Set Tax Levy for 2022-2023

Motion by Mr. Spofford, second by Ms. C. Williams, to adopt the following tax levy resolution:

Approve
Tax Levy
Resolution

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, a tax levy of \$5,093,520, be approved for 2022-2023, representing a .007% increase over 2021-2022 as presented to the voters in May, 2022 as attached.

Ayes All – Motion Carried 6:0

REPORTS

Reports

Elementary School Report – Mrs. Chrisman – Attached
Mrs. Chrisman noted the following highlights:

Elem. Rept.

- Enrolled 15 new students this week

- KinderKamp was great with two-thirds of the new kindergarteners participating
- Thank you to the Dolgeville-Manheim Public Library for the wonderful summer programs
- Thank you to the custodians for their work this summer in cleaning and re-arranging
- There will be no 3 year old PreK program this year as the slots have been filled with 4 year olds

High School Report – Mrs. Leavitt - Attached

HS Rept.

Mrs. Leavitt noted the following highlights:

- Participated in the Summer Credit Recovery Program (Grade 9-12) – credit bearing online program
- Reviewed Regents Results
- Looking forward to the Open House on August 31st

CSE Director/Principal Report – Mrs. Primeau – Attached

CSE Rept.

Dean of Students/Athletic Director Report – Mr. Zilkowski – Attached

Dean/AD

Superintendent's Report/Fire Inspection Report – Mr. Gilfus

Supt. Rept.

Mr. Gilfus thanked the Master Schedule Team for its efforts in completing the new master schedule. The district fire inspection conducted on August 9, 2022, went well, with only 2 minor citations noted. The citations were corrected immediately and the information will be entered into the business portal by the end of the week. The district is working with the Village of Dolgeville and Joe Stack on the Greenway trail bridge to repair same as it is too dangerous to use for Cross Country. The village will also be contacting the Ridgerunners Snowmobile Club.

Buildings & Grounds Report – Mrs. Radley - Attached

Build/Grounds

Mrs. Radley reported that Utica National Insurance did an inspection of the facilities and they are pleased with the safety protocols the district has in place.

Transportation Report – Mr. Stack – Attached

Transport.

Food Service Report – Mr. Dupuis – Attached

Food Serv.

Technology Report – Mr. Dy – Attached

Technology

Revenue Analysis/Expenditure Analysis Reports for July, 2022 – Mrs. Radley – Attached

Rev/Expend.

Motion by Ms. C. Williams, second by Mr. Schmid, to accept the above building reports as presented.

Accept
Bldg.
Reports

Ayes All – Motion Carried 6:0

PRIVILEGE OF THE FLOOR

Privilege of
Floor

Mrs. Marie Huddleston, Mrs. Alicia Rice, Mr. Wayne Congdon and Mr. Joseph Stack were in attendance at the meeting.

OLD BUSINESS

Old Business

a. Capital Project Update – Mr. Eric Tomosky (SEI Design Group)

Capital

Mr. Tomosky updated the board members on the progress of the Capital Project approved by the public on March 1, 2022. He reviewed the History and Project Scope per the attached power point presentation.

b. BOE Committeesc. Revised BOE Meeting Calendar w/presentations and committee meetings

Motion by Mr. Schmid, second by Ms. C. Williams, to approve the following BOE Committees and committee members for 2022-2023 as listed below and to adopt the revised 2022-2023 BOE meeting calendar with presentations and committee meetings as attached.

AUDIT & FINANCE S. Hongo J. Schmid C. Williams J. Radley J. Gilfus Carine Madison – Community Rep. Adam Minor-Swartz – Community Rep.	HEALTH & SAFETY C. Spofford C. Williams T. Rutkowski B. Ristley J. Gilfus J. Radley
BUILDING TEAM – ELEMENTARY C. Williams	BUILDING TEAM – HIGH SCHOOL J. Williams
INSTRUCTIONAL TECHNOLOGY S. Hongo J. Izzo J. Williams	POLICY MANUAL J. Schmid J. Williams J. Gilfus

DISTRICT CODE OF CONDUCT J. Williams T. Rutkowski J. Gilfus	ATHLETIC CODE OF CONDUCT J. Williams T. Rutkowski J. Gilfus
FACILITIES J. Schmid S. Hongo J. Izzo W. Congdon J. Radley J. Gilfus	BUILDING PROJECTS S. Hongo C. Spofford J. Izzo W. Congdon J. Radley J. Gilfus
TRANSPORTATION C. Spofford J. Williams J. Stack J. Radley J. Gilfus	FOOD SERVICE J. Izzo A. Dupuis J. Radley J. Gilfus

- d. District Code of Conduct – 2nd Reading and Adoption
e. Athletic Code of Conduct – 2nd Reading and Adoption

Motion by Mr. Schmid, second by Mr. Spofford, to adopt the 2022-2023 District Code of Conduct as presented and to adopt the 2022-2023 Athletic Code of Conduct as presented.

Ayes All – Motion Carried 6:0

NEW BUSINESS

- a. Create part time (.44 FTE) Family and Consumer Science position

Motion by Mr. Spofford, second by Ms. Izzo, upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education does hereby create one part-time (.44 FTE) Family and Consumer Science position in the Home Economics tenure area for the 2022-2023 School year, effective August 31, 2022.

Ayes All – Motion Carried 6:0

- b. Create Extraclassroom Activity Fund Accounts for Outdoor Club & GSA Club

Motion by Ms. C. Williams, second by Mr. Spofford, upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the creation of the following two extraclassroom activity fund accounts: Outdoor Club and the GSA Club (Gay Straight Alliance).

No vote taken on motion
Motion not carried

Create Extraclassroom Activity Fund Account for Outdoor Club

Motion by Ms. C. Williams, second by Mr. Schmid, upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the creation of the following extraclassroom Activity fund account: Outdoor Club.

Ayes All – Motion Carried 6:0

Create Extraclassroom Activity Fund Account for GSA Club (Gay Straight Alliance)

Motion by Ms. Izzo, second by Ms. C. Williams, upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the creation of the following extraclassroom Activity fund account: GSA Club (Gay Straight Alliance).

Vote: J. Izzo – Aye T. Rutkowski – Nay
C. Williams – Aye
J. Schmid – Aye
C. Spofford – Aye
J. Williams – Aye

Motion Carried.

- c. Diversity Equity Inclusion (DEI) Consultant Agreement

Motion by Mr. Schmid, second by Ms. C. Williams, to approve the Agreement between the Dolgeville Central School District and Eva L. Jones Ed.D of S & E Jones Consulting LLC as attached for DEI consulting services for the period September 1, 2022 through January 31, 2023.

Ayes All – Motion Carried 6:0

Adopt
District
C of C
and
Athletic
C of C
2022-2023

New
Business

Create
PT
(.44 FTE)
F & CS
Position
2022-23

Create
Extraclass.
Accts.

Create
Extraclass
Acct.
Outdoor
Club

Create
Extraclass
Acct.
GSA Club

DEI
Consultant
Agreement

d. Adopt 2022-2023 SCEP and DCIP

Motion by Ms. Izzo, second by Mr. Schmid, to adopt the 2022-2023 School Comprehensive Education Plan as attached and to adopt the 2022-2023 District Comprehensive Improvement Plan as attached.

Adopt
SCEP &
DCIP

Ayes All – Motion Carried 6:0

e. APPR Certification of Lead Evaluators for 2022-2023 school year

Motion by Mr. Spofford, second by Ms. C. Williams, to adopt the following resolution:

Be It Resolved that the Board of Education does hereby certify that the following individuals have successfully met the requirements prescribed by the NYS Board of Regents as qualified lead evaluators: Joseph Gilfus and Ruth Leavitt, for the purpose of conducting evaluation of teachers and administrators in accordance with the requirements of Section 3012d of the NYS Education Law.

Certify
Lead
Evaluators

Ayes All – Motion Carried 6:0

f. Set School Adult Meal Prices for 2022-2023

Motion by Mr. Spofford, second by Ms. C. Williams, to set the following adult meal prices for school year 2022-2023: Adult Breakfast - \$2.78 plus tax and Adult Lunch - \$4.92 plus tax, effective September 1, 2022.

Set Meal
Prices for
2022-2023

Ayes All – Motion Carried 6:0

g. Approve Section III Combining Sports Contract

Motion by Mr. Spofford, second by Mrs. Rutkowski, to authorize combining the DCS Modified Boys' Soccer Program with the Little Falls Modified Boys' Soccer Program for school year 2022-2023, with Little Falls designated as the host district.

Combine
DCS &
L. Falls

Ayes All – Motion Carried 6:0

h. Equipment Disposal – IT

Motion by Mr. Spofford, second by Ms. C. Williams, to declare the attached lists of IT equipment and hardware as excess and to be disposed of at the discretion of the district as attached.

Equipment
Disposal
IT

Ayes All – Motion Carried 6:0

i. Accept Donation

Motion by Ms. C. Williams, second by Mr. Spofford, to accept the following donation to the district made by Gehring Tricot Corporation (George Gehring, Owner): Providing for the refurbishing of Gym #1 floor and Gym #2 floor in the total amount of \$7,670.00.

Accept
Donation
Gehring
Tricot
Gym
Floors

Ayes All – Motion Carried 6:0

j. Adopt Superintendent Evaluation Document

Motion by Ms. C. Williams, second by Mr. Schmid, to adopt the Superintendent Evaluation Document as attached to be used for the 2022-2023 school year.

Adopt
Supt. Eval.
Document

Ayes All – Motion Carried 6:0

k. Equipment Disposal – Building & Grounds

Motion by Mr. Spofford, second by Mr. Schmid, to declare the attached lists of furniture and equipment as excess and to be disposed of at the discretion of the district as attached.

Equipment
Disposal
Bldg. &
Grounds

Ayes All – Motion Carried 6:0

INFORMATION ONLY

- NYSSBA Conference in Syracuse, NY – October 27-29, 2022
- BOE Member Directory distributed
- Increase in Funds held at Metropolitan Commercial Bank

Information
Only

BOARD FORUM

The board members offered the following comments during Board Forum:

- Thank you to Mrs. Rice and Mrs. Huddleston for attending and for the candy!
- Glad to see that over 800 people attended the 5 summer reading programs!
- Glad to see that the new schedule is coming together
- Appreciate the hard work that everyone has done to get school ready to open
- Thank you to the administration, good luck to the students
- A huge "thank you" to Mr. Gehring for his generous donations to the school

Board
Forum

EXECUTIVE SESSION

Motion by Mr. Schmid, second by Ms. C. Williams, to enter executive session at 7:28 p.m. to discuss items related to the medical, financial, credit or employment history of a particular person(s) or matters leading to the appointment, employment, promotion, demotion, discipline suspension, dismissal or removal of a particular person(s); and to discuss contract negotiations and ongoing litigations.

Enter
Executive
Session

Ayes All – Motion Carried 6:0

DRAFT

Motion by Ms. C. Williams, second by Mr. Spofford, to return to regular session at 8:30 p.m.

Ayes All - Motion Carried 6:0

Return to
Regular
Session

CSE/CPSE MINUTES AND RECOMMENDATIONS

Motion by Mr. Spofford, second by Mr. Schmid, to approve the CSE/CPSE Minutes and Recommendations covering the period 7/14/2022 through 8/11/2022 as attached.

Ayes All - Motion Carried 6:0

CSE/CPSE
Min. & Rec.
7/14/22 -
8/11/22

PERSONNEL

Personnel
Actions

Motion by Mr. Spofford, second by Mrs. C. Williams, upon the recommendation of the Superintendent of Schools, to accept and approve the following resignations/leaves:

Resignations
Leaves

To accept the resignation of Taylor Hughes as Science Teacher, effective August 10, 2022.

Accpt.Resign
T. Hughes

To accept the resignation of Jennifer Sullivan as English Teacher, effective August 30, 2022

Accpt.Resign
J. Sullivan

To accept the resignation of Lachlan McIntosh as Special Education Teacher, effective August 17, 2022.

Accpt.Resign
L.McIntosh

To grant to Anne Jasewicz, Art Teacher, two (2) days of unpaid leave on Monday, November 21, 2022, and on Tuesday, November 22, 2022.

Unpd. Leave
A. Jasewicz

To accept the resignation of John Campagna as Boys' JV Basketball Coach for 2022-2023 effective August 17, 2022.

Accpt.Resign
J. Campagna

Ayes All - Motion Carried 6:0

Motion by Mr. Spofford, second by Mrs. Rutkowski, upon the recommendation of the Superintendent of Schools, to approve the following appointments:

Appointment

To approve the appointment of **Kathy Winkler** to a one-year term of appointment as a part-time (.44 FTE) Family and Consumer Sciences Teacher for the term from August 31, 2022 through June 30, 2023, unless sooner terminated by the Board of Education. Kathy Winkler shall receive a salary of \$33,000.00 for the term of this appointment.

Appr.Appt.
K. Winkler
PT F&CS
Teacher

To approve the probationary appointment of Dana Claus Kubat to the following position, replacing J. Mitchell.

Appr.Appt.
D. Claus
Kubat

Name: Dana Claus Kubat
Position: Elementary Teacher – Grade 5
Tenure Area: Elementary
Type: 10 Month
Effective Date: 8/31/2022
Probationary Period: 4 Year ending 8/31/2026
Certification: Initial Certificate – Childhood Education (Grades 1-6) – 3/13/2021-8/31/2026
Salary: Step 3 DTA Salary Schedule - \$45,927.00

To approve the probationary appointment of Kody Bleam to the following position, replacing K. Dowdall.

Appr.Appt.
K. Bleam

Name: Kody Bleam
Position: Mathematics Teacher
Tenure Area: Mathematics
Type: 10 Month
Effective Date: 8/31/2022
Probationary Period: 4 Year ending 8/31/2026
Certification: Initial Certificate – Mathematics 7-12 – 9/13/2019-8/31/2024
Salary: Step 11 DTA Salary Schedule - \$56,987.00

To approve the probationary appointment of Erin Vedder to the following position, replacing J. Sullivan.

Appr.Appt.
E. Vedder

Name: Erin Vedder
Position: English Teacher – Grade 7
Tenure Area: English
Type: 10 Month
Effective Date: 8/31/2022
Probationary Period: 3 Year ending 8/31/2025
Certification: Permanent Certificate – English 7-12 – 9/1/2007
Salary: Step 22 DTA Salary Schedule - \$72,152.00

To approve the probationary appointment of Wayne Hartman to the following position, replacing L. McIntosh.

Appr. Appt.
W. Hartman

Name: **Wayne Hartman**
Position: Special Education Teacher – Grades 3, 4
Tenure Area: Special Education
Type: 10 Month
Effective Date: 8/31/2022
Probationary Period: 4 Year ending 8/31/2026
Certification: Initial Certificate – Students with Disabilities (Grades 1-6) 7/23/2020 – 8/31/2025
Salary: Step 6 DTA Salary Schedule - \$49,756.00

DRAFT

To approve the probationary appointment of Shannon Sill to the following position, replacing M. Castor.

Appr. Appt.
S. Sill

Name: **Shannon Sill**
Position: Elementary Teacher – Grade 2 (Grant Funded Position)
Tenure Area: Elementary
Type: 10 Month
Effective Date: 8/31/2022
Probationary Period: 4 Year ending 8/31/2026
Certification: Emergency COVID-19 Certificate – Childhood Education (Grades 1-6) - 1/13/22-1/31/24
Initial Certificate – Childhood Education (Grades 1-6) – 8/4/2022-8/31/2027
Salary: Step 2 DTA Salary Schedule - \$44,921.00

To approve the appointment of Joanne Zilkowski to the following position:

Appr. Appt.
J. Zilkowski
LT Sub
Teacher

Name: **Joanne Zilkowski**
Position: Long Term Substitute Teacher – Elementary
Reason: Fill in for J. Slawson
Effective Date: 8/31/2022 through 12/22/2022
Tenure Area: Teaching Assistant
Certification: Level III Teaching Assistant
Rate of Pay: Days 1-10 regular sub rate for TA filling in for Teacher per contract
Beginning Day 11 - 1/200th of Step 1 DTA Salary Schedule - (\$223.49/day)
for days worked.

To approve the appointment of Sherry Yanney to the following position:

Appr. Appt.
S. Yanney
LT Sub
Teacher

Name: **Sherry Yanney**
Position: Long Term Substitute Teacher – Elementary
Reason: Fill in for D. Patre
Effective Date: 8/31/2022 through 1/20/2023
Tenure Area: Teaching Assistant
Certification: Level III Teaching Assistant
Rate of Pay: Days 1-10 regular sub rate for TA filling in for Teacher per contract
Beginning Day 11 - 1/200th of Step 1 DTA Salary Schedule - (\$223.49/day)
for days worked.

To approve the appointment of the following teacher mentors for 2022-2023:

Teacher
Mentors for
2022-2023

Mentor	Mentee (New Teacher)	Stipend	Duration
Katlin Wolford	Brianna Yaghy, Music	\$500.00	Full Year
Karen Hopsicker	Shannon Sill, Elementary	\$500.00	Full Year
Michelle Comstock	Dana Claus, Elementary	\$500.00	Full Year
Trista Simpson	Wayne Hartman, Special Ed.	\$500.00	Full Year
Brian Wilcox	Kody Bleam, Mathematics	\$500.00	Full Year
Brandi Mosenthin	Paige Phillips, English	\$500.00	Full Year
Carrie Wilcox	Erin Vedder	\$500.00	Full Year

To approve the appointment of Erinn Randall as substitute Teacher/TA & Sub monitor.

Appr. Appt.
E. Randall

To approve the appointment of Erin Abare as substitute Teacher/TA & Sub monitor.

Appr. Appt.
E. Abare

To approve the probationary appointment of Lori Cummings to the following position, replacing D. Lyon:

Appr. Appt.
L. Cummings
PT Cleaner

Name: **Lori Cummings**
Position: Part Time Cleaner
Type: Hourly
Effective Date: 8/31/2022
Probationary Period: 6 Month ending 2/28/2023
Salary: \$14.29/hour

To approve the appointment of the following extraduty positions for 2022-2023:

Appr. Appt.
Extraduty

Elba Nash Odyssey of the Mind Advisor (HS) – Step 5 @ .03
Kody Bleam Assistant Mod. Football Coach (new) – Step 1 @.065
Connor Morse Unpaid Football Coach (7-12) – Step 1
McKensy Castor Unpaid Girls' Soccer Coach (7-12) – Step 1
Julie Izzo Unpaid 7-8 Dance/Cheer Advisor (new) – Step 1
Kirsten Campbell Battle of the Books Advisor (HS) – Step 2 @.02

DRAFT

To approve the appointment of the following substitute lists for school year 2022-2023 as attached:
Substitute Teachers/TAs, Substitute Cafeteria Workers, Substitute Monitors, Substitute Clerical
Workers, Substitute Nurses, Substitute Custodial Workers, and Substitute Transportation Workers.

Approve
Substitute
Lists for 2022-23

To approve the probationary appointment of Frank Danielski to the following position, replacing
S. Gross:

Appr. Appt.
F. Danielski
Bus Driver

Name: **Frank Danielski**
Position: **Bus Driver (800)**
Type: **10 Month**
Effective Date: **8/31/2022**
Probationary Period: **6 Month ending 2/28/2023**
Salary: **\$16,200.00**

To approve the appointment of Sandra Gonyea to the following position:

Appr. Appt.
S. Gonyea
LT Sub
Teaching
Assistant

Name: **Sandra Gonyea**
Position: **Long Term Substitute Teaching Assistant**
Reason: **Fill in for J. Zilkowski**
Effective Date: **8/31/2022 through 12/22/2022**
Tenure Area: **NA**
Certification: **NA**
Rate of Pay: **Long Term Sub TA Rate of \$100.00/day**

To approve the appointment of Bonnie Kirchofer to the following position:

Appr. Appt.
B. Kirchofer
LT Sub
Teaching
Assistant

Name: **Bonnie Kirchofer**
Position: **Long Term Substitute Teaching Assistant**
Reason: **Fill in for S. Yanney**
Effective Date: **8/31/2022 through 1/20/2023**
Tenure Area: **NA**
Certification: **NA**
Rate of Pay: **Long Term Sub TA Rate of \$100.00/day**

Vote: Mr. Schmid – Aye
Ms. C. Williams – Aye
Mr. Spofford – Aye
Mrs. Rutkowski – Aye
Mrs. J. Williams – Aye, but abstain only regarding appointment of Mrs. Vedder
Ms. Izzo – Aye, but abstain only regarding her appointment as unpaid dance/cheer advisor
Motion Carried.

FUTURE MEETINGS

Future
Meetings

Regular Meeting – Tuesday, September 20, 2022
Regular Meeting – Tuesday October 18, 2022
Regular Meeting – Tuesday, November 15, 2022

ADJOURNMENT

Adjournment

Motion by Mr. Schmid, second by Ms. Izzo, to adjourn at 8:32 p.m.

Ayes All – Motion Carried 6:0

Sandra L. Allen
District Clerk



STAFF

JOHN J. PISECK, JR.
Chief Executive Officer

STACEY J. HOLLERAN
Chief Financial Officer

VICTORIA L. ADAMS
Administration & Grant
Coordinator

ERIN E. SPINA
Marketing & Communications
Specialist

BOARD OF DIRECTORS

VINCENT J. BOND
Chairman

CORY M. BRECHT
Vice Chairman

JOHN SCARANO
Secretary

MICHAEL W. WILSON
Treasurer

ANN GAWORCZAK
Director

TIM DAY
Director

ALANA BASALCE
Director

COUNSEL

ANTHONY G. HALLAK, Esq.
Felt Evans, LLP

Mr. Joseph Gilfus,
Superintendent
Dolgeville CSD
38 Slawson Street
Dolgeville, NY 13329

NOTICE OF AMENDMENT OF OFF-SITE COMMERCIAL SOLAR PHOTOVOLTAIC POLICY

NOTICE IS HEREBY GIVEN pursuant to GML 874 of the New York State General Municipal Law, the Herkimer County Industrial Development Agency (the "Agency") proposes to amend its Off-Site Commercial Solar Photovoltaic Policy.

The Herkimer County Industrial Development Agency proposes to adopt a Commercial Solar Photovoltaic Policy (the "Policy") affecting projects located in, and to be located, in Herkimer County.

A copy of the proposed Policy is attached for your review and comment.

The Agency will accept written statements by email to jpiseck@herkimercountynida.org or by 1st class mail to the address below from any persons with views in support of, opposed to, or in favor of modifications to the Policy.

Statements will be accepted through September 26, 2022.

Date: September 7, 2022

**HERKIMER COUNTY INDUSTRIAL
DEVELOPMENT AGENCY**

By: _____

Name: John J. Piseck, Jr.

Title: Chief Executive Officer

**PROPOSED AMENDMENT TO
HERKIMER COUNTY INDUSTRIAL DEVELOPMENT AGENCY
OFF-SITE COMMERCIAL SOLAR PHOTOVOLTAIC POLICY**

September 7, 2022

The Agency will use the following standards for providing real property tax exemptions for solar projects (the **"Solar and Energy Storage UTEP Standards"**).

For purposes of the Solar and Energy Storage UTEP Standards:

"Utility Scale Solar Facility" shall mean a group of solar panels and related facilities installed in the same location and intended to be used for the production of electric power to be sold to third parties with a nameplate generating capacity of more than five (5) mega-watts (AC). A Utility Scale Solar Facility shall not include any portion of the facility that constitutes an Energy Storage System, nor shall a Utility Scale Solar Facility include any substation that is intended to be constructed and transferred to the utility.

"Community Solar Facility" means (1) a group of solar panels and related facilities installed at residence, farm or qualifying small business or (2) a group of solar panels and related facilities installed in the same location and intended to be used for the production of electric power to be sold to third parties with a nameplate generating capacity of five (5) mega-watts (AC) or less annually. A Community Solar Facility shall not include any portion of the facility that constitutes an Energy Storage System.

"Energy Storage System" means any device(s) used to store energy in order to supply electrical energy at a later time, which includes without limitation battery energy storage systems and battery storage power stations.

In the event of a question whether a solar project is a Community Solar Facility or a Utility Scale Solar Facility, or whether the project includes or constitutes an Energy Storage System, the determination of the Agency shall be final and conclusive absent manifest error.

For Utility Scale Solar Facilities, the principal terms and conditions of the property tax exemption shall be as follows:

- **Eligibility for PILOT Agreement:** An Applicant, to be eligible for a PILOT agreement, shall demonstrate the anticipated public and community benefits of the Utility Scale Solar Facility, which must include appropriate agreements with the host communities, as set forth in 19 NYCRR § 900-2.19(g). If the host communities are unwilling to enter into such agreements, the Applicant shall include in its submission a demonstration of its efforts to provide such benefits.
- **Term of PILOT Agreement:** the standard term of the PILOT agreement shall be fifteen (15) years; provided, however that the Agency reserves the right, in its sole discretion, to negotiate a different term, not to exceed thirty (30) years, on a project-by-project basis based on the anticipated public and community benefits that the Utility Scale Solar Facility under review will provide. Such anticipated public and community benefits may include, but shall not be limited to, host and community benefit agreements.
- **Amount of PILOT Payments:** the annual PILOT payment shall be a minimum of Four Thousand Dollars (\$4,000) per MW (AC) of the facility's nameplate capacity, which

payment shall escalate by two percent (2%) compounded annually during the term of the PILOT agreement; provided, however, that the Agency reserves the right, in its sole discretion, to negotiate the amount of the annual PILOT payment on a project-by-project basis based on the anticipated public and community benefits that the specific Utility Scale Solar Facility will provide. The PILOT payment described in this Section is not applicable to any component of the Utility Scale Solar Facility which constitutes an Energy Storage System.

- **Energy Storage System:** if a component of the Utility Scale Solar Facility consists of an Energy Storage System, or the entire project consists of an Energy Storage System, then a separate PILOT payment with respect to the Energy Storage System shall be payable pursuant to the terms set forth below.

Any deviations from the above Solar UTEP and Energy Storage Standards shall require the specific approval of the Agency's members in accordance with the Agency's UTEP and shall be subject to compliance with applicable law, including, but not limited to, the deviation procedures described in the Agency's UTEP.

For Community Solar Facilities, the principal terms and conditions of the property tax exemption shall be as follows:

- **Eligibility for PILOT Agreement:** An Applicant, to be eligible for a PILOT agreement, shall demonstrate the anticipated public and community benefits of the Utility Scale Solar Facility, which must include appropriate host community or other community benefit agreements with the host communities. If the host communities are unwilling to enter into such agreements, the Applicant shall include in its submission a demonstration of its efforts to provide such benefits.
- **Term of PILOT Agreement:** the term of the PILOT agreement shall be fifteen (15) years.
- **Amount of PILOT Payments:** the annual PILOT payment shall be a minimum of Five Thousand Dollars (\$5,000) per MW (AC) of the facility's nameplate capacity, which payment shall escalate by two percent (2%) compounded annually during the term of the PILOT agreement; provided, however, that the Agency reserves the right, in its sole discretion, to negotiate the amount of the annual PILOT payment on a project-by-project basis based on the anticipated public and community benefits that the specific Community Solar Facility will provide.
- **Energy Storage System:** if a component of the Community Solar Facility consists of an Energy Storage System, or the entire project consists of an Energy Storage System, then a separate PILOT payment with respect to the Energy Storage System shall be payable pursuant to the terms set forth below.

For Energy Storage Systems, the principal terms and conditions of the property tax exemption shall be as follows:

- **Term of PILOT Agreement:** the standard term of the PILOT agreement shall be fifteen (15) years; provided, however that the Agency reserves the right to negotiate a different term for Energy Storage Systems that are proposed to be a part of a Utility Scale Solar

Facility, not to exceed thirty (30) years, based on the anticipated public and community benefits that the specific Energy Storage Systems will provide.

- Amount of PILOT Payments: the annual PILOT payment shall be a minimum of One Thousand Dollars (\$1,000) per MW (AC) installed capacity, which payment shall escalate by two percent (2%) compounded annually during the term of the PILOT agreement; provided, however, that the Agency reserves the right to negotiate the amount of the annual PILOT payment on a project-by-project basis. The PILOT payment described in this Section is only applicable to the Energy Storage System; if the Energy Storage System is a part of a Utility Scale Solar Facility or a Community Solar Facility, then a separate PILOT payment with respect such Utility Scale Solar Facility or Community Solar Facility shall be payable pursuant to the terms set forth above.

In all instances, PILOT payments are only in lieu of taxes that would have been paid on the increased in assessment resulting from the project and there shall be no abatement for the real estate taxes attributable to the assessed value of the land and existing improvements included on the tax rolls of the Affected Tax Jurisdictions prior to commencement of the project. In connection therewith, the PILOT Agreement will require that PILOT payments be made with respect to such underlying parcel and existing improvements in an amount equal to 100% of the normal taxes with respect thereto.

In addition, the PILOT agreement shall only apply to the acreage developed into a solar project; the balance of the land not used for the solar project will be classified as taxable and the PILOT Agreement will require that PILOT payments be made with respect to such land in an amount equal to 100% of the normal taxes with respect thereto.

From time to time, the Agency may, by resolution, update the maximum dollar amount of the per MW PILOT payment.

PILOT payments shall only replace local, county, and school district taxes; there shall be no exemption of special district taxes under the PILOT agreement.

Solar and Energy Storage projects may also apply for exemptions from state and local sales tax and from mortgage recording taxes in accordance with the Agency's UTEP.

The Applicant shall be required to pay an annual administrative fee ("Administration Fee") to the Agency in an amount equal to Fifteen Hundred Dollars (\$1,500.00) and shall be increased by Five Hundred Dollars (\$500.00) every five years. The foregoing administrative fee is in addition to the other fees, costs and expenses payable by the Applicant under the Agency's UTEP, including, but not limited to, the Agency Fee, the Project Application Fee, and the Applicant's obligation to pay the Agency's counsel and other fees related to the application.

Unless specifically outlined in these Solar and Energy Storage UTEP Standards, the Applicant shall be responsible for complying with all other rules and regulations as set forth in the Agency's policies and procedures.

DOLGEVILLE CSD



Check Warrant Report For A - 10: GENERAL FUND AUGUST (IN-BETWEEN #2) For Dates 8/1/2022 - 8/31/2022

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account	Account Description							
42210 ✓	08/12/2022	2740	TIME WARNER CABLE	PHONE - JULY				
A 1620.403-00-0000	CONTRACTUAL PHONE				106063201070122	230236	415.71 ✓	415.71
	BUILDINGS & GROUNDS							

Check Total: 415.71

Warrant Total: 415.71

Vendor Portion: 415.71

Number of Transactions: 1

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$415.71. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Sandra Allen, District Clerk

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$415.71. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/13/22

Date

Jacqueline M. Hill, Claims Auditor

DOLGEVILLE CSD

Check Warrant Report For A - 12: PAYROLL DEDUCTIONS #4, 8/19/22 For Dates 8/1/2022 - 8/31/2022



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount	Liquidated
Account			Account Description				
399 ✓	08/17/2022	2008	M & T BANK	Trust & Agency Payment			
A 726FICA			FICA TAX			6,573.28	
A 726FICA			FICA TAX			6,573.28	
A 722			FEDERAL INCOME TAX			9,162.08	
A 726MED			MEDICARE TAX			1,537.28	
A 726MED			MEDICARE TAX			1,537.28	
					Check Total:	25,383.20	
400 ✓	08/17/2022	2227	NYS INCOME TAX	Trust & Agency Payment			
A 721			NYS INCOME TAX			4,330.01	
					Check Total:	4,330.01	
401 ✓	08/17/2022	2311	PAYROLL ACCOUNT	Trust & Agency Payment			
A 710			CONSOLIDATED PAYROLL			80,141.25	
					Check Total:	80,141.25	
402 ✓	08/17/2022	2719	OMNI	Trust & Agency Payment			
A 729			EMPLOYEE ANNUITIES			660.00	
A 729			EMPLOYEE ANNUITIES			1,017.00	
A 729			EMPLOYEE ANNUITIES			175.00	
A 729			EMPLOYEE ANNUITIES			67.02	
					Check Total:	1,919.02	
42211 ✓	08/17/2022	2217	NYS & LOCAL RETIREMENT SYSTEM				
A 718			STATE RETIREMENT			440.00 ✓	
A 718			STATE RETIREMENT			1,787.11 ✓	
					Check Total:	2,227.11	
42212 ✓	08/17/2022	2220	NYS CHILD SUPPORT PROCESSING CENTER	Trust & Agency Payment - CHILDSUPP			
A 749			CHILD SUPPORT COLLECTIONS			130.58 ✓	
					Check Total:	130.58	
42213 ✓	08/17/2022	2561	SHERIFF OF HERKIMER COUNTY	Trust & Agency Payment - INCOMEEXEC			
A 723			INCOME EXECUTIONS			228.95 ✓	
					Check Total:	228.95	
42214 ✓	08/17/2022	2710	THE CIVIL SERVICE EMPLOYEES ASSOC.				
A 724CSEA			CSEA UNION DUES			391.27 ✓	

DOLGEVILLE CSD

Check Warrant Report For A - 12: PAYROLL DEDUCTIONS #4, 8/19/22 For Dates 8/1/2022 - 8/31/2022



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount	Liquidated
Account			Account Description				
A 724CSEA			CSEA UNION DUES			64.79	<input checked="" type="checkbox"/>
Number of Transactions: 8						Check Total: 456.06	
						Warrant Total: 114,816.18	
						Vendor Portion: 114,816.18	

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 8 in number, in the total amount of \$114,816.18. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Sandra Allen, District Clerk

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$114,816.18. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/13/22

Date

Jacqueline M. Hill, Claims Auditor

DOLGEVILLE CSD

Check Warrant Report For A - 13: GENERAL FUND AUGUST (IN-BETWEEN #3) For Dates 8/1/2022 - 8/31/2022



Check #	Check Date	Vendor ID	Vendor Name	Check Description	Check Amount	Liquidated
Account	Account Description	Invoice Number	PO Number			
42215 ✓	08/23/2022	3534	CHARTER COMMUNICATIONS	PHONE - BUS GARAGE		
A 5530.418-04-0000	CONTRACTUAL TELEPHONE	0020875080822	230265	171.53 ✓	171.53	
			Check Total:	171.53		
42216 ✓	08/23/2022	3534	CHARTER COMMUNICATIONS	PHONE		
A 1620.403-00-0000	CONTRACTUAL PHONE BUILDINGS & GROUNDS	0020867081122	230168	239.94 ✓	239.94	
			Check Total:	239.94		
42217 ✓	08/23/2022	2740	TIME WARNER CABLE	PHONE		
A 1620.403-00-0000	CONTRACTUAL PHONE BUILDINGS & GROUNDS	106063201080122	230236	416.83 ✓	416.83	
			Check Total:	416.83		
			Warrant Total:	828.30		
			Vendor Portion:	828.30		

Number of Transactions: 3

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 3 in number, in the total amount of \$828.30. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Sandra Allen, District Clerk

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$828.30. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Jacqueline M. Hill, Claims Auditor

DOLGEVILLE CSD

Check Warrant Report For A - 15: PAYROLL DEDUCTIONS, #5, 9/2/22 For Dates 9/1/2022 - 9/30/2022



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount	Liquidated
Account			Account Description				
403 ✓	09/01/2022	2008	M & T BANK	Trust & Agency Payment			
A 726FICA			FICA TAX			5,560.34	
A 726FICA			FICA TAX			5,560.34	
A 722			FEDERAL INCOME TAX			7,645.57	
A 726MED			MEDICARE TAX			1,300.43	
A 726MED			MEDICARE TAX			1,300.43	
				Check Total:		21,367.11	
404 ✓	09/01/2022	2227	NYS INCOME TAX	Trust & Agency Payment			
A 721			NYS INCOME TAX			3,687.92	
				Check Total:		3,687.92	
405 ✓	09/01/2022	2311	PAYROLL ACCOUNT	Trust & Agency Payment			
A 710			CONSOLIDATED PAYROLL			67,646.69	
				Check Total:		67,646.69	
406 ✓	09/01/2022	2719	OMNI	Trust & Agency Payment			
A 729			EMPLOYEE ANNUITIES			660.00	
A 729			EMPLOYEE ANNUITIES			1,017.00	
A 729			EMPLOYEE ANNUITIES			190.00	
A 729			EMPLOYEE ANNUITIES			67.02	
				Check Total:		1,934.02	
42218 ✓	09/01/2022	2561	SHERIFF OF HERKIMER COUNTY	Trust & Agency Payment - INCOMEEXEC			
A 723			INCOME EXECUTIONS			228.95	
				Check Total:		228.95	
42219 ✓	09/01/2022	2710	THE CIVIL SERVICE EMPLOYEES ASSOC.				
A 724CSEA			CSEA UNION DUES			391.27	
A 724CSEA			CSEA UNION DUES			64.79	
				Check Total:		456.06	

DOLGEVILLE CSD

Check Warrant Report For A - 15: PAYROLL DEDUCTIONS, #5, 9/2/22 For Dates 9/1/2022 - 9/30/2022



Check #	Check Date	Vendor ID	Vendor Name	Check Description		
Account			Account Description	PO Number	Check Amount	Liquidated
Number of Transactions: 6				Warrant Total:	95,320.75	
				Vendor Portion:	95,320.75	

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 6 in number, in the total amount of \$95,320.75. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Sandra Allen, District Clerk**Certification of Warrant**

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$95,320.75. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/13/22
Date


Jacqueline M. Hill, Claims Auditor

DOLGEVILLE CSD

Check Warrant Report For A - 16: GENERAL FUND SEPTEMBER (MONTHLY) For Dates 9/1/2022 - 9/30/2022



Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account			Account Description					
42220 ✓	09/16/2022	1006	ABC FIRE EXTINGUISHER CO.	ANNUAL INSPECTIONS				
A 1620.400-00-0000			CONTRACTUAL BUILDINGS & GROUNDS		58900	230167	396.71 ✓	396.71
A 1620.400-00-0000			CONTRACTUAL BUILDINGS & GROUNDS		58899	230167	1,112.63 ✓	1,112.63
A 1620.400-00-0000			CONTRACTUAL BUILDINGS & GROUNDS		58901	230167	407.14 ✓	322.66
Check Total:							1,916.48	
42221 ✓	09/16/2022	1053	**CONTINUED** AMAZON.COM	Voided During Printing				
Check Total:							0.00	
42222 ✓	09/16/2022	1053	AMAZON.COM					
A 2110.450-01-1000			SUPPLIES ELEM PK-4		1RRF-WL9M-MJM7	230263	113.35 ✓	113.35
A 2110.450-01-1000			SUPPLIES ELEM PK-4		1K9F-MHWM-7FQN	230262	129.69 ✓	129.69
A 2630.450-00-0000			SUPPLIES IT DEPT		1JQ4-6Y9W-N9FF	230238	89.95 ✓	89.95
A 1620.450-00-0000			SUPPLIES BUILDINGS & GROUNDS		1WT7-XG4P-H3KF	230266	110.93 ✓	110.93
A 1620.450-00-0000			SUPPLIES BUILDINGS & GROUNDS		1TLN-4M9M-CFDD	230250	108.12 ✓	108.12
A 1620.450-00-0000			SUPPLIES BUILDINGS & GROUNDS		1HYL-T9XR-D7RF	230261	395.80 ✓	395.80
A 2250.450-00-0000			SUPPLIES SPEC ED		1FGQ-WRMV-1J4W	230233	52.18 ✓	52.18
A 2250.450-00-0000			SUPPLIES SPEC ED		119Q-3THN-1J7R	230230	315.91 ✓	315.91
A 2110.200-03-3000			EQUIP HS		1P67-RQJW-F6X9	230121	129.00 ✓	129.00
A 1620.450-00-0000			SUPPLIES BUILDINGS & GROUNDS		1RMF-DYDN-39GX	230248	599.92 ✓	599.92
A 1620.450-00-0000			SUPPLIES BUILDINGS & GROUNDS		1RMW-Q3JM-T7TR	230235	98.97 ✓	98.97
A 1620.450-00-0000			SUPPLIES BUILDINGS & GROUNDS		1YR7-THJC-NW1Y	230240	284.05 ✓	284.05
A 2630.450-00-0000			SUPPLIES IT DEPT		13G9-G44H-6147	230286	260.19 ✓	260.19
A 2250.450-00-0000			SUPPLIES SPEC ED		1LP7-JFH6-GVXC	230283	29.99 ✓	29.99
A 2630.450-00-0000			SUPPLIES IT DEPT		1J9H-XQWF-7D66	230291	240.00 ✓	240.00
A 2110.480-03-3000			TEXTBOOKS - HS		1HFF-TP17-1JKN	230294	42.25 ✓	42.25

DOLGEVILLE CSD

Check Warrant Report For A - 16: GENERAL FUND SEPTEMBER (MONTHLY) For Dates 9/1/2022 - 9/30/2022



Check #	Check Date	Vendor ID	Vendor Name	Account	Account Description	Invoice Number	Check Description	PO Number	Check Amount	Liquidated
				A 2630.450-00-0000	SUPPLIES IT DEPT	1YHQ-XC3F-911L	230275		34.99 ✓	34.99
				A 1620.450-00-0000	SUPPLIES BUILDINGS & GROUNDS	1GLL-1YFV-9WGJ	230290		479.94 ✓	479.94
				A 2250.450-00-0000	SUPPLIES SPEC ED	1TG1-F7TF-HHTT	230310		50.07 ✓	50.07
				A 2250.450-00-0000	SUPPLIES SPEC ED	1QMM-W6T1-DWYL	230311		157.98 ✓	157.98
Check Total:									3,723.28	
42223 ✓	09/16/2022	1097	ATHMEDICS							
				A 2855.450-03-7000	SUPPLIES ATHLETICS GENERAL	70168-00	230206		275.00 ✓	275.00
				A 2855.450-03-7000	SUPPLIES ATHLETICS GENERAL	70262-00	230273		150.00 ✓	150.00
				A 2855.450-03-7200	SUPPLIES FOOTBALL	70010-00	230007		1,833.60 ✓	1,833.60
				A 2855.450-03-7400	SUPPLIES SOCCER	70277-00	220509		2,075.00 ✓	2,075.00
				A 2855.450-03-7000	SUPPLIES ATHLETICS GENERAL	70011-00	230008		275.00 ✓	275.00
Check Total:									4,608.60	
42224 ✓	09/16/2022	1128	BAUDVILLE DESKTOP PUBLISHING							
				A 1240.450-00-0000	SUPPLIES SUPERINTENDENT	3966310	230222		294.47 ✓	275.00
Check Total:									294.47	
42225 ✓	09/16/2022	3581	BJOREM SPEECH PUBLICATION							
				A 2250.450-00-0000	SUPPLIES SPEC ED	43967	230228		79.00 ✓	97.00
Check Total:									79.00	
42226 ✓	09/16/2022	1214	WILLIAM BROOKS							
				A 2855.400-03-7400	CONTRACTUAL SOCCER	9/6/22			92.40 ✓	
Check Total:									92.40	
42227 ✓	09/16/2022	3588	BROWN INDUSTRIES INC							
				A 1240.400-00-0000	CONTRACTUAL SUPERINTENDENT	123-00648	230223		549.00 ✓	525.00
Check Total:									549.00	
42228 ✓	09/16/2022	1222	BSN SPORTS							
				A 2110.451-03-5300	SUPPLIES HS P.E.	917780995	230175		625.29 ✓	529.90
Check Total:									625.29	
42229 ✓	09/16/2022	3200	BUELL FUELS LLC							
				A 5510.452-04-0000	SUPPLIES FUEL	94550	230142		1,296.70 ✓	1,296.70

DOLGEVILLE CSD

Check Warrant Report For A - 16: GENERAL FUND SEPTEMBER (MONTHLY) For Dates 9/1/2022 - 9/30/2022



Check #	Check Date	Vendor ID	Vendor Name	Invoice Number	Check Description	Check Amount	Liquidated
Account			Account Description		PO Number		
A 5510.452-04-0000			SUPPLIES FUEL	638685	230142	752.81 ✓	752.81
A 5510.452-04-0000			SUPPLIES FUEL	45189	230142	713.23 ✓	713.23
42230 ✓	09/16/2022	1261	CANAJOHARIE CENTRAL SCHOOL		Check Total:	2,762.74	
					OFFICIALS FEE VARSITY FOOTBALL SCRIMMAGE		
A 2855.400-03-7200			CONTRACTUAL FOOTBALL	2022-23-2		97.00 ✓	
42231 ✓	09/16/2022	1318	CHEMAQUA		Check Total:	97.00	
					WATER TREATMENT		
A 1621.400-00-0000			CONTRACTUAL MAINTENANCE	7890597	230053	577.50 ✓	577.50
42232 ✓	09/16/2022	1325	CHORAL TRACKS LLC		Check Total:	577.50	
					YEARLY MEMBERSHIP		
A 2110.480-03-3000			TEXTBOOKS - HS	7589	230313	999.99 ✓	999.99
42233 ✓	09/16/2022	1338	CIGNA HEALTH & LIFE INSURANCE CO.		Check Total:	999.99	
					AUGUST DENTAL PREMIUMS		
A 9060.800-00-0000			HOSPITAL MEDICAL DENTAL	3047260	230023	5,794.10 ✓	5,794.10
42234 ✓	09/16/2022	3595	COMMITTEE FOR CHILDREN		Check Total:	5,794.10	
					SECOND STEP CURRICULUM		
A 2630.460-00-0000			COMPUTER SOFTWARE	2037566	230292	2,329.00 ✓	2,329.00
42235 ✓	09/16/2022	1379	COMSTOCK AUTOMOTIVE		Check Total:	2,329.00	
					12V BATTERIES BUS GARAGE		
A 5510.456-04-0000			SUPPLIES PARTS	8771-64111	230146	525.00 ✓	525.00
42236 ✓	09/16/2022	1410	BRIAN CRANDALL		Check Total:	525.00	
					OFFICIAL		
A 2855.400-03-7400			CONTRACTUAL SOCCER	9/2/22		92.40 ✓	
42237 ✓	09/16/2022	2516	DECKER INC.		Check Total:	92.40	
					PVC & FELT CAPS		
A 1620.450-00-0000			SUPPLIES BUILDINGS & GROUNDS	493706A	230307	370.00 ✓	370.00
42238 ✓	09/16/2022	1463	DEMCO MEDIA		Check Total:	370.00	
					ELEM LIBRARY SUPPLIES		
A 2610.450-01-1000			SUPPLIES ELEM LIBRARY	7173484	230252	48.98 ✓	48.98
42239 ✓	09/16/2022	3414	EMATH INSTRUCTION, INC.		Check Total:	48.98	
					MEMBERSHIP - R. WEIN		

DOLGEVILLE CSD

Check Warrant Report For A - 16: GENERAL FUND SEPTEMBER (MONTHLY) For Dates 9/1/2022 - 9/30/2022



Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account			Account Description					
A 2110.480-03-3000			TEXTBOOKS - HS		8013	230110	150.00 ✓	150.00
42240 ✓	09/16/2022	3599	ESTATE OF LINDA HELTERLINE	Check Total:			150.00	
				REFUND PARTIAL QUARTER INSURANCE				
A 9060.800-00-0000			HOSPITAL MEDICAL DENTAL		8/30/22		330.33 ✓	
42241 ✓	09/16/2022	1596	FERRARA FIORENZA P.C.	Check Total:			330.33	
				LEGAL SERVICES				
A 1420.400-00-0000			CONTRACTUAL LEGAL		8/9/22	230065	8,624.50 ✓	8,624.50
42242 ✓	09/16/2022	1668	GEORGE LUMBER COMPANY	Check Total:			8,624.50	
				MAINTENANCE SUPPLIES				
A 1620.450-00-0000			SUPPLIES BUILDINGS & GROUNDS		448987	230043	68.85 ✓	68.85
42243 ✓	09/16/2022	3487	JOSEPH GILFUS	Check Total:			68.85	
				REIMBURSE MILEAGE				
A 1240.400-00-0000			CONTRACTUAL SUPERINTENDENT		8/24/22		118.12 ✓	
42244 ✓	09/16/2022	1780	HERKIMER COUNTY INFORMATION SERVICE	Check Total:			118.12	
				SCHOOL TAX BILLS				
A 1330.400-00-0000			CONTRACTUAL TAX COLLECTION		9/1/22	230062	1,887.30 ✓	1,950.00
42245 ✓	09/16/2022	1775	HERKIMER COUNTY SCHOOLS HEALTH INSURANCE CONSORTIUM	Check Total:			1,887.30	
A 9040.800-00-0000			LIFE INSURANCE		7/1/22	230058	197.54 ✓	197.54
A 9040.800-00-0000			LIFE INSURANCE		8/1/22	230058	192.78 ✓	192.78
A 9060.800-00-0000			HOSPITAL MEDICAL DENTAL		7/1/22	230058	310,533.57 ✓	310,533.57
A 9060.800-00-0000			HOSPITAL MEDICAL DENTAL		8/1/22	230058	300,426.05 ✓	300,426.05
42246 ✓	09/16/2022	3426	HALIL HRUSTANOVIC	Check Total:			611,349.94	
				OFFICIAL				
A 2855.400-03-7400			CONTRACTUAL SOCCER		9/6/22		92.40 ✓	
42247 ✓	09/16/2022	1819	**CONTINUED** HUMMELS OFFICE EQUIPMENT CO.	Check Total:			92.40	
				Voided During Printing				
Check Total:							0.00	

DOLGEVILLE CSD

Check Warrant Report For A - 16: GENERAL FUND SEPTEMBER (MONTHLY) For Dates 9/1/2022 - 9/30/2022



Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account	Account Description							
42248 ✓	09/16/2022	1819	HUMMELS OFFICE EQUIPMENT CO.					
A 2110.451-01-1000	SUPPLIES ELEM				1894206-1	230203	13.38 ✓	13.38
A 1620.450-00-0000	SUPPLIES BUILDINGS & GROUND				1896215-0	230219	1,319.94 ✓	1,319.94
A 2110.451-03-3000	SUPPLIES HS				1891393-4	230169	12.45 ✓	12.45
A 2110.451-03-3000	SUPPLIES HS				1891393-2	230169	158.40 ✓	158.40
A 2110.451-01-1000	SUPPLIES ELEM				1891964-0	230199	2,790.00 ✓	2,790.00
A 1620.451-00-0000	SUPPLIES CLEANING				1900147-5	230279	2,193.44 ✓	2,193.44
A 1620.451-00-0000	SUPPLIES CLEANING				1900147-0	230279	1,348.46 ✓	1,348.46
A 1620.451-00-0000	SUPPLIES CLEANING				1904218-0	230309	1,147.50 ✓	1,147.50
A 1620.451-00-0000	SUPPLIES CLEANING				1869633-5		574.28 ✓	
A 2110.451-03-3000	SUPPLIES HS				1894206-1	230203	13.38 ✓	13.38
A 2110.451-03-3000	SUPPLIES HS				1891393-3	230169	47.92 ✓	47.92
A 2110.451-03-3000	SUPPLIES HS				1891964-0	230199	2,790.00 ✓	2,790.00
A 1620.451-00-0000	SUPPLIES CLEANING				1900147-3	230279	3,472.58 ✓	3,472.58
A 1620.453-00-0000	SUPPLIES PAPER				1900147-0	230279	3,054.70 ✓	3,054.70
A 1620.451-00-0000	SUPPLIES CLEANING				1900147-4	230279	1,444.74 ✓	1,444.74
A 1620.451-00-0000	SUPPLIES CLEANING				1900147-1	230279	35.54 ✓	35.54
A 1620.451-00-0000	SUPPLIES CLEANING				1900147-2	230279	242.24 ✓	242.24
Check Total:							20,658.95 ✓	
42249 ✓	09/16/2022	1821	CHRISTOPHER HUTCHINSON					
A 2855.400-03-7400	CONTRACTUAL SOCCER				9/2/22		112.40 ✓	
Check Total:							112.40	
42250 ✓	09/16/2022	1848	J W PEPPER & SONS INC.					
A 2110.480-03-3000	TEXTBOOKS - HS				364367195	230115	42.97 ✓	42.97
A 2110.480-03-3000	TEXTBOOKS - HS				364383839	230115	119.81 ✓	119.81
A 2110.451-03-5100	SUPPLIES HS MUSIC				364365716	230103	125.49 ✓	125.49
Check Total:							288.27	
42251 ✓	09/16/2022	3046	JOHNSON, FREDRICKA					
A 2110.400-01-1000	CONTRACTUAL ELEM				8/29/22		102.00 ✓	
Check Total:							102.00	
42252 ✓	09/16/2022	1878	JONES SCHOOL SUPPLY COMPANY, INC.					
A 2110.451-03-5100	SUPPLIES HS MUSIC				1906148	230104	40.53 ✓	38.53

DOLGEVILLE CSD

Check Warrant Report For A - 16: GENERAL FUND SEPTEMBER (MONTHLY) For Dates 9/1/2022 - 9/30/2022



Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account			Account Description					
42253 ✓	09/16/2022	1891	JUNIOR LIBRARY GUILD	Check Total:			40.53	
A 2610.460-00-0000			TEXTBOOKS LIBRARY		622113	230249	2,169.09 ✓	2,169.09
A 2610.460-00-0000			TEXTBOOKS LIBRARY		620784		2,524.00 ✓	
42254 ✓	09/16/2022	3600	KAYDEN LAMPHERE	Check Total:			4,693.09	
				REIMBURSE SUMMER STEAM SUPPLIES				
A 2110.450-01-1000			SUPPLIES ELEM PK-4		7/26/22		67.11 ✓	
42255 ✓	09/16/2022	1736	LEARNING WITHOUT TEARS	Check Total:			67.11	
				CURSIVE HANDWRITING BOOKS J. LAMPHERE				
A 2110.480-01-1000			TEXTBOOKS - ELEM		INV152815	230071	912.45 ✓	912.45
42256 ✓	09/16/2022	1964	LEONARD BUS SALES	Check Total:			912.45	
				PARTS				
A 5510.456-04-0000			SUPPLIES PARTS		X102003189:01	230148	1,393.72 ✓	1,393.72
A 5510.456-04-0000			SUPPLIES PARTS		X102003189:02	230148	80.20 ✓	80.20
A 5510.456-04-0000			SUPPLIES PARTS		X102002935:02	230148	754.74 ✓	754.74
42257 ✓	09/16/2022	3490	LITERACY RESOURCES, LLC	Check Total:			2,228.66 ✓	
				2022 CURRICULUM ELEMENTARY				
A 2110.480-01-1000			TEXTBOOKS - ELEM		221003	230227	4,618.08 ✓	4,618.08
42258 ✓	09/16/2022	3601	POLLY LONGWAY	Check Total:			4,618.08	
				REIMB. MILEAGE TO/FROM SUMMER TRAINING				
A 2110.400-01-1000			CONTRACTUAL ELEM		9/1/22		87.50 ✓	
42259 ✓	09/16/2022	2000	LOWES	Check Total:			87.50	
				MAINTENANCE SUPPLIES				
A 1620.450-00-0000			SUPPLIES BUILDINGS & GROUNDS		901126	230118	215.51 ✓	215.51
A 1620.450-00-0000			SUPPLIES BUILDINGS & GROUNDS		923888	230118	78.78 ✓	13.90
A 1620.450-00-0000			SUPPLIES BUILDINGS & GROUNDS		901333	230118	102.54 ✓	0.00
42260 ✓	09/16/2022	2008	M & T BANK	Check Total:			396.83	
				AUG CC CHARGES				
A 1010.450-00-0000			SUPPLIES BOE		8/31/22		130.52 ✓	
A 1620.450-00-0000			SUPPLIES BUILDINGS & GROUNDS		8/31/22		217.80 ✓	
A 5510.452-04-0000			SUPPLIES FUEL		8/31/22		303.21 ✓	

DOLGEVILLE CSD

Check Warrant Report For A - 16: GENERAL FUND SEPTEMBER (MONTHLY) For Dates 9/1/2022 - 9/30/2022



Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account	Account Description							
42261 ✓	09/16/2022	2029	MANHEIM AUTO PARTS	Check Total:			651.53 ✓	
A 1620.450-00-0000	SUPPLIES BUILDINGS & GROUNDS			PARTS	673336	230040	56.76 ✓	56.76
42262 ✓	09/16/2022	2066	MCGRAW HILL SCHOOL EDUCATION	Check Total:			56.76	
A 2110.480-03-3000	TEXTBOOKS - HS			HEALTH STUDENT EDITIONS	124128766001	230276	6,162.33 ✓	6,162.33
42263 ✓	09/16/2022	2084	MARY E. METOTT	Check Total:			6,162.33	
A 2815.400-00-0000	CONTRACTUAL NURSE			HS PHYSICALS/CONTRACT STIPEND	2022-23		3,065.00 ✓	
A 5510.400-04-0000	CONTRACTUAL TRANSPORTATION				2022-23		2,575.00 ✓	
42264 ✓	09/16/2022	2131	DAVID CHRIS MOSHER	Check Total:			5,640.00 ✓	
A 2855.400-03-7400	CONTRACTUAL SOCCER			OFFICIAL	9/2/22		112.40 ✓	
42265 ✓	09/16/2022	2990	MICHAEL E. MOWER	Check Total:			112.40	
A 2855.400-03-7400	CONTRACTUAL SOCCER			OFFICIAL	9/2/22		92.40 ✓	
42266 ✓	09/16/2022	2955	MYPARKINGPERMIT.COM	Check Total:			92.40	
A 2110.451-03-3000	SUPPLIES HS			PARKING PERMITS	MPP-201687	230170	167.75 ✓	140.91
42267 ✓	09/16/2022	2167	ELBA NASH	Check Total:			167.75	
A 2110.451-03-6200	SUPPLIES HS MATH/COMP			REIMBURSE GRAPHIC CALCULATOR CHARGE - RETURNED	9/6/22		178.61 ✓	
42268 ✓	09/16/2022	2319	NCS PEARSON INC	Check Total:			178.61	
A 2250.450-00-0000	SUPPLIES SPEC ED			SPEECH RECORDS - M. DAVIES	18603796	230246	57.20 ✓	56.20
42269 ✓	09/16/2022	2218	NYS AHPERD INC.	Check Total:			57.20	
A 2110.400-03-3000	CONTRACTUAL HS			MEMBERSHIP S. FLINT-RADOS	NYS AHPERD-1694	230074	220.00 ✓	220.00
42270 ✓	09/16/2022	2236	NYSCOSS	Check Total:			220.00	
A 1240.400-00-0000	CONTRACTUAL SUPERINTENDENT			SUP'T DUES 2022-23	DY23C119656	230284	1,350.00 ✓	1,350.00

DOLGEVILLE CSD

Check Warrant Report For A - 16: GENERAL FUND SEPTEMBER (MONTHLY) For Dates 9/1/2022 - 9/30/2022



Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account			Account Description					
42271 ✓	09/16/2022	2242	NYSMEC	Check Total: 1,350.00 GAS/ELECTRIC INSTALL 2/6				
A 1620.402-00-0000			CONTRACTUAL GAS/ELEC BUILDINGS & GROUNDS	483-23A	230020		20,148.47 ✓	20,148.47
A 5530.416-04-0000			CONTRACTUAL GAS/ELEC	483-23A	230020		880.67 ✓	880.67
A 1620.402-00-0000			CONTRACTUAL GAS/ELEC BUILDINGS & GROUNDS	339-23A	230020		8,663.20 ✓	8,663.20
A 5530.416-04-0000			CONTRACTUAL GAS/ELEC	339-23A	230020		397.80 ✓	397.80
42272 ✓	09/16/2022	2284	P.J. GREEN ADVERTISING	Check Total: 30,090.14 2022-23 CALENDARS				
A 1240.400-00-0000			CONTRACTUAL SUPERINTENDENT	B-334726	230274		5,179.20 ✓	5,250.00
42273 ✓	09/16/2022	2965	PASSONNO PAINTS, INC.	Check Total: 5,179.20 FIELD PAINT				
A 1620.450-00-0000			SUPPLIES BUILDINGS & GROUNDS	P0011275	230221		1,924.44 ✓	1,924.44
42274 ✓	09/16/2022	2305	PAT'S TIRE SERVICE	Check Total: 1,924.44 TIRES				
A 5510.457-04-0000			SUPPLIES TIRES	103462	230143		647.13 ✓	647.13
42275 ✓	09/16/2022	2355	PLAQUES & SUCH LLC	Check Total: 647.13 FELT BANNERS - ATHLETICS				
A 2855.450-03-7000			SUPPLIES ATHLETICS GENERAL	Q143938	230013		322.50 ✓	322.50
42276 ✓	09/16/2022	2367	PREFERRED GROUP PLANS INC	Check Total: 322.50				
A 1310.400-00-0000			CONTRACTUAL BUSINESS OFFICE	100542022-8-1	230029		112.00 ✓	112.00
A 1310.400-00-0000			CONTRACTUAL BUSINESS OFFICE	100542022-9-1	230029		112.00 ✓	112.00
42277 ✓	09/16/2022	3589	PRESENTATION PRODUCTS, INC	Check Total: 224.00 IT SUPPLIES				
A 2630.450-00-0000			SUPPLIES IT DEPT	17010	230207		776.18 ✓	776.18
42278 ✓	09/16/2022	2382	PUPIL BENEFITS PLAN INC	Check Total: 776.18 STUDENT COVERAGE 2022-23				
A 1910.400-00-0000			CONTRACTUAL INSURANCE	2023066	230057		15,040.00 ✓	14,852.00

DOLGEVILLE CSD

Check Warrant Report For A - 16: GENERAL FUND SEPTEMBER (MONTHLY) For Dates 9/1/2022 - 9/30/2022



Check #	Check Date	Vendor ID	Vendor Name	Invoice Number	Check Description	Check Amount	Liquidated
Account		Account Description			PO Number		
42279 ✓	09/16/2022	3020 RADLEY, JESSICA			Check Total:	15,040.00	
					REIMB. MILEAGE 8/18/22 WORKSHOP		
A 1310.400-00-0000		CONTRACTUAL BUSINESS OFFICE		8/18/22		54.37 ✓	
					Check Total:	54.37	
42280 ✓	09/16/2022	2467 SAMUEL ROORDA			OFFICIAL		
A 2855.400-03-7400		CONTRACTUAL SOCCER		8/30/22		88.40 ✓	
					Check Total:	88.40	
42281 ✓	09/16/2022	2485 S & J ENTERPRISES			BUS CLEANING SUPPLIES		
A 5510.455-04-0000		SUPPLIES OTHER		86606	230152	233.69 ✓	233.69
					Check Total:	233.69	
42282 ✓	09/16/2022	2488 SAANY			2022-23 DUES - PRINCIPALS		
A 2020.400-01-1000		CONTRACTUAL ELEM PRINCIPAL		U577G	230214	894.00	894.00
A 2020.400-03-3000		CONTRACTUAL HS PRINCIPAL		U577G	230214	885.00	885.00
A 2250.400-00-0000		CONTRACTUAL SPEC ED		U577G	230214	635.00	635.00
					Check Total:	2,414.00 ✓	
42283 ✓	09/16/2022	2514 SCHOLASTIC					
A 2250.480-00-0000		TEXTBOOKS SPEC ED		40560866	230003	35.94 ✓	52.98
A 2250.480-00-0000		TEXTBOOKS SPEC ED		40560867	230018	17.97 ✓	17.97
					Check Total:	53.91	
42284 ✓	09/16/2022	3396 SCHOOL DATEBOOKS / SDI INNOVATIONS INC			MS AGENDA PLANNERS		
A 2110.451-03-3000		SUPPLIES HS		S22-0244760	230177	1,290.32 ✓	1,290.32
					Check Total:	1,290.32	
42285 ✓	09/16/2022	2527 **CONTINUED** SCHOOL SPECIALTY			Voided During Printing		
					Check Total:	0.00	
42286 ✓	09/16/2022	2527 SCHOOL SPECIALTY					
A 2110.450-01-1000		SUPPLIES ELEM PK-4		208130495192		71.40 ✓	
A 2110.200-03-3000		EQUIP HS		208130692721	230243	1,738.60 ✓	1,738.60
A 2250.450-00-0000		SUPPLIES SPEC ED		208130662706	230245	183.14 ✓	183.14
A 2110.450-01-1000		SUPPLIES ELEM PK-4		208130270902	230086	41.27 ✓	41.27
A 2110.451-01-1000		SUPPLIES ELEM		208130392683	230000	22.18 ✓	22.18
A 2110.451-03-3000		SUPPLIES HS		208130228129	230108	76.28 ✓	76.28

DOLGEVILLE CSD

Check Warrant Report For A - 16: GENERAL FUND SEPTEMBER (MONTHLY) For Dates 9/1/2022 - 9/30/2022



Check #	Check Date	Vendor ID	Vendor Name	Account	Account Description	Invoice Number	Check Description	PO Number	Check Amount	Liquidated
				A 2110.450-01-1000	SUPPLIES ELEM PK-4	208130548632		230210	71.37 ✓	71.37
				A 2110.450-01-1000	SUPPLIES ELEM PK-4	208130632326		230188	58.96 ✓	58.96
				A 2110.450-01-1000	SUPPLIES ELEM PK-4	208130229073		230070	188.15 ✓	188.15
				A 2110.450-01-1000	SUPPLIES ELEM PK-4	208130696593			-10.71 ✓	
				A 2110.450-01-1000	SUPPLIES ELEM PK-4	208130229072		230086	162.34 ✓	162.34
				A 2110.451-01-1000	SUPPLIES ELEM	208130210862		230000	300.45 ✓	300.45
				A 2110.450-01-1000	SUPPLIES ELEM PK-4	2081307321010		230210	18.05 ✓	18.05
				A 2110.451-01-1000	SUPPLIES ELEM	208130208267		230000	149.53 ✓	149.53
Check Total:									3,071.01	
42287 ✓	09/16/2022	3325	SEI DESIGN GROUP						PROFESSIONAL SERVICES	
				A 1620.400-00-0000	CONTRACTUAL BUILDINGS & GROUNDS	21-4099.00 9		230184	92,303.75 ✓	92,303.75
				A 1620.400-00-0000	CONTRACTUAL BUILDINGS & GROUNDS	21-4099.00 10		230184	92,303.75 ✓	92,303.75
Check Total:									184,607.50	
42288 ✓	09/16/2022	2633	STADIUM-SYSTEM, INC						FOOTBALL HELMETS	
				A 2855.450-03-7200	SUPPLIES FOOTBALL	ICM-2206944		230006	70.00 ✓	70.00
				A 2855.450-03-7200	SUPPLIES FOOTBALL	ICM-2204101		230006	1,820.94 ✓	1,820.94
				A 2855.450-03-7200	SUPPLIES FOOTBALL	ICM-2206415		230006	2,314.93 ✓	2,314.93
Check Total:									4,205.87	
42289 ✓	09/16/2022	2644	STEET PONTE CHEVROLET						PARTS	
				A 5510.456-04-0000	SUPPLIES PARTS	5581		230225	109.62 ✓	109.62
				A 5510.456-04-0000	SUPPLIES PARTS	5694		230225	52.58 ✓	52.58
Check Total:									162.20	
42290 ✓	09/16/2022	2675	SUPER TEACHER WORKSHEETS						MEMBERSHIP LICENSE	
				A 2630.460-00-0000	COMPUTER SOFTWARE	3816		230185	375.00 ✓	375.00
Check Total:									375.00	
42291 ✓	09/16/2022	3097	TOOLS TO GROW INC						MEMBERSHIP J. KARLA	
				A 2250.450-00-0000	SUPPLIES SPEC ED	949		230282	58.99 ✓	58.99
Check Total:									58.99	
42292 ✓	09/16/2022	2776	UNIFIRST CORPORATION						UNIFORM MAINTENANCE	
				A 5510.400-04-0000	CONTRACTUAL TRANSPORTATION	051 3412618		230139	82.18 ✓	82.18
				A 5510.400-04-0000	CONTRACTUAL TRANSPORTATION	051 3414888		230139	82.18 ✓	82.18

DOLGEVILLE CSD



Check Warrant Report For A - 16: GENERAL FUND SEPTEMBER (MONTHLY) For Dates 9/1/2022 - 9/30/2022

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account			Account Description					
A 5510.400-04-0000			CONTRACTUAL TRANSPORTATION		051 3417134	230139	82.18 ✓	82.18
A 5510.400-04-0000			CONTRACTUAL TRANSPORTATION		051 3419393	230139	83.76 ✓	83.76
A 5510.400-04-0000			CONTRACTUAL TRANSPORTATION		051 3421640	230139	83.76 ✓	83.76
Check Total:							414.06	
42293 ✓	09/16/2022	2785	UPSTATE CEREBRAL PALSY, INC.					
A 2250.470-00-0000			TUITION		8/23/22	230055	11,391.00 ✓	11,391.00
A 2250.470-00-0000			TUITION		8/25/22	230055	11,391.00 ✓	11,391.00
Check Total:							22,782.00	
42294 ✓	09/16/2022	2786	UPSTATE TEMPERATURE CONTROL					
A 1620.450-00-0000			SUPPLIES BUILDINGS & GROUNDS		21455		520.00 ✓	
A 1620.401-00-0000			CONTRACTUAL REPAIRS BUILDINGS & GROUNDS		21418	230163	649.51 ✓	750.00
A 1620.400-00-0000			CONTRACTUAL BUILDINGS & GROUNDS		21429	230049	3,873.00 ✓	3,873.00
Check Total:							5,042.51	
42295 ✓	09/16/2022	2804	VANTAGESPORTZ LLC					
A 2855.400-03-7000			CONTRACTUAL ATHLETICS GENERAL		D12881	230306	800.00 ✓	800.00
Check Total:							800.00	
42296 ✓	09/16/2022	2833	WASTE MANAGEMENT OF NY-UTICA					
A 1620.400-00-0000			CONTRACTUAL BUILDINGS & GROUNDS		3479865-2285-7	230033	1,565.62 ✓	1,565.62
A 1620.450-00-0000			SUPPLIES BUILDINGS & GROUNDS		3480762-2285-3	230251	1,139.45 ✓	1,139.45
Check Total:							2,705.07	
42297 ✓	09/16/2022	2839	WB MASON CO. INC.					
A 2110.451-01-1000			SUPPLIES ELEM		231669102	230204	50.98	50.98
A 2110.451-03-3000			SUPPLIES HS		231669102	230204	51.01	51.01
Check Total:							101.99 ✓	
42298 ✓	09/16/2022	2009	WILLIAM V. MACGILL					
A 2815.450-00-0000			SUPPLIES NURSE		IN806487	230242	228.00 ✓	228.00
Check Total:							228.00	
42299 ✓	09/16/2022	3594	WOODBURN PRESS, LLC					
Check Total:							MIDDLE SCHOOL PLANNERS	

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Check Warrant Report For A - 16: GENERAL FUND SEPTEMBER (MONTHLY) For Dates 9/1/2022 - 9/30/2022



Check #	Check Date	Vendor ID	Vendor Name	Check Description	Check Amount	Liquidated
Account			Account Description	Invoice Number	PO Number	
A 2110.451-01-1000			SUPPLIES ELEM	24052	230270	431.64 ✓ 431.64
42300 ✓	09/16/2022	2891	WOODWIND & BRASSWIND		Check Total:	431.64
					MUSIC	
A 2110.451-03-5100			SUPPLIES HS MUSIC	ARINV64064963	230209	104.28 ✓ 104.28
A 2110.451-03-5100			SUPPLIES HS MUSIC	ARINV64065651	230209	34.76 ✓ 34.76
A 2110.451-03-5100			SUPPLIES HS MUSIC	ARINV64026950	230209	303.98 ✓ 303.98
A 2110.451-03-5100			SUPPLIES HS MUSIC	ARINV64036166	230209	1,105.70 ✓ 1,105.70
42301 ✓	09/16/2022	2915	ZIPP HARDWARE		Check Total:	1,548.72
A 1620.450-00-0000			SUPPLIES BUILDINGS & GROUNDS	B198626	230041	11.98 ✓ 11.98
A 5510.455-04-0000			SUPPLIES OTHER	B198401	230149	42.47 ✓ 42.47
A 1620.450-00-0000			SUPPLIES BUILDINGS & GROUNDS	A169961	230041	10.18 ✓ 10.18
A 1620.450-00-0000			SUPPLIES BUILDINGS & GROUNDS	B198814	230041	14.99 ✓ 14.99
A 1620.450-00-0000			SUPPLIES BUILDINGS & GROUNDS	B199032	230041	33.47 ✓ 33.47
A 1620.450-00-0000			SUPPLIES BUILDINGS & GROUNDS	B199496	230041	10.69 ✓ 10.69
42302 ✓	09/16/2022	1668	GEORGE LUMBER COMPANY		Check Total:	123.78
					PROPANE/SUPPLIES	
A 1620.450-00-0000			SUPPLIES BUILDINGS & GROUNDS	448986	230043	58.00 ✓ 58.00
					Check Total:	58.00

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Check Warrant Report For A - 16: GENERAL FUND SEPTEMBER (MONTHLY) For Dates 9/1/2022 - 9/30/2022



Check #	Check Date	Vendor ID	Vendor Name	Invoice Number	Check Description	Check Amount	Liquidated
Account		Account Description			PO Number		
Number of Transactions: 83					Warrant Total:	982,056.14	
					Vendor Portion:	982,056.14	

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 83 in number, in the total amount of \$982,056.14. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date_____
Sandra Allen, District Clerk**Certification of Warrant**

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$982,056.14. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/13/22

Date_____
Jacqueline M. Hill, Claims Auditor

DOLGEVILLE CSD

Check Warrant Report For C - 3: SCHOOL LUNCH SEPTEMBER (MONTHLY) For Dates 9/1/2022 - 9/30/2022



Check #	Check Date	Vendor ID	Vendor Name	Check Description			
Account			Account Description	Invoice Number	PO Number	Check Amount	Liquidated
6357 ✓	09/01/2022	2687	SYSO-SYRACUSE		FOOD		
C 2860.41			FOOD PURCHASE	327849972	230092	1,892.87 ✓	4,000.00
C 2860.41			FOOD PURCHASE	327859109	230092	-4.56 ✓	
C 2860.41			FOOD PURCHASE	327859147	230092	-4.56 ✓	
C 2860.41			FOOD PURCHASE	327859058	230092	-9.12 ✓	
C 2860.41			FOOD PURCHASE	327859166	230092	-6.84 ✓	
C 2860.41			FOOD PURCHASE	327862756	230092	-9.12 ✓	
C 2860.41			FOOD PURCHASE	327862815	230092	-6.84 ✓	
C 2860.41			FOOD PURCHASE	327862747	230092	-11.40 ✓	
C 2860.41			FOOD PURCHASE	327562766	230092	-6.84 ✓	
C 2860.41			FOOD PURCHASE	327862791	230092	-6.84 ✓	
C 2860.41			FOOD PURCHASE	327862774	230092	-6.84 ✓	
Check Total:						1,819.91	
6358 ✓	09/16/2022	1053	AMAZON.COM		COFFEE URNS - CAFETERIA		
C 2860.45			MATERIALS & SUPPLIES	1XRV-H7HY-7NDG	230244	83.39 ✓	83.39
Check Total:						83.39	
6359 ✓	09/16/2022	3525	CLEMENTE NOVELTIES, INC.		FOOD		
C 2860.41			FOOD PURCHASE	380289	230256	519.80 ✓	519.80
Check Total:						519.80	
6360 ✓	09/16/2022	1680	GINSBERG'S		FOOD		
C 2860.41			FOOD PURCHASE	2834031	230259	3,332.23 ✓	3,332.23
Check Total:						3,332.23	
6361 ✓	09/16/2022	1783	HERSHEY CREAMERY COMPANY		FOOD		
C 2860.41			FOOD PURCHASE	INVE0018162766	230258	802.54 ✓	802.54
Check Total:						802.54	
6362 ✓	09/16/2022	1161	LICARI'S BIG M SUPERMARKETS		FOOD		
C 2860.41			FOOD PURCHASE	61886	230237	29.52 ✓	29.52
C 2860.41			FOOD PURCHASE	61947	230237	8.28 ✓	8.28
Check Total:						37.80	

DOLGEVILLE CSD

Check Warrant Report For C - 3: SCHOOL LUNCH SEPTEMBER (MONTHLY) For Dates 9/1/2022 - 9/30/2022



Check # Account	Check Date Account Description	Vendor ID Vendor Name	Invoice Number	Check Description PO Number	Check Amount	Liquidated
Number of Transactions: 6				Warrant Total:	6,595.67	
				Vendor Portion:	6,595.67	

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 6 in number, in the total amount of \$6,595.67. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date


Sandra Allen, District Clerk

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$6,595.67. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/13/22

Date



Jacqueline M. Hill, Claims Auditor

DOLGEVILLE CSD

Check Warrant Report For F - 2: SPECIAL AID SEPTEMBER (MONTHLY) For Dates 9/1/2022 - 9/30/2022



Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account			Account Description					
5512 ✓	09/16/2022	3590	GP FLOORING SOLUTIONS	KINDERGARTEN FLOORS				
F 2110.40T			CONTRACTUAL - CRRSA-ESSER2		122-7200	230208	75,879.39 ✓	75,879.39
							Check Total:	75,879.39
5513 ✓	09/16/2022	3325	SEI DESIGN GROUP	PROF. SERVICES				
F 2110.40T			CONTRACTUAL - CRRSA-ESSER2		22-4189.00 4	220684	13,510.00 ✓	13,510.00
F 2110.40S			CONTRACTUAL - ARP-ESSER		22-4188.00 4	220683	7,052.50 ✓	7,052.50
							Check Total:	20,562.50
							Warrant Total:	96,441.89
							Vendor Portion:	96,441.89

Number of Transactions: 2

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 2 in number, in the total amount of \$96,441.89. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Sandra Allen, District Clerk

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$96,441.89. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/13/22

Date

Jacqueline M. Hill
Jacqueline M. Hill, Claims Auditor

DOLGEVILLE CSD

Check Warrant Report For HO - 2: CAPITAL FUND SEPTEMBER (MONTHLY) For Dates 9/1/2022 - 9/30/2022



Check #	Check Date	Vendor ID	Vendor Name	Invoice Number	Check Description	Check Amount	Liquidated
Account	Account Description				PO Number		
337 ✓	09/12/2022	1964	LEONARD BUS SALES		4 BUSES WITH TRADE		
HT 5510.210	BUS PURCHASE			M102000028	230281	418,501.80 ✓	418,501.80
					Check Total:	418,501.80	
338 ✓	09/16/2022	3566	NATIONAL BUILDING & RESTORATION CORPORATION		GYM WALL/CEILING PANELS		
HO 1620.293	GENERAL CONSTRUCTION			19-3091.10 1	220751	53,960.00 ✓	53,960.00
					Check Total:	53,960.00	
					Warrant Total:	472,461.80	
					Vendor Portion:	472,461.80	

Number of Transactions: 2

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 2 in number, in the total amount of \$472,461.80. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Sandra Allen, District Clerk

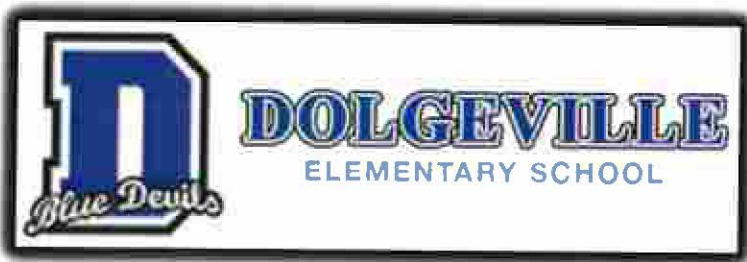
Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$472,461.80. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/13/22

Date

Jacqueline M. Hill
Jacqueline M. Hill, Claims Auditor



DES Board Report

September 20, 2022
Crystal Chrisman, K-6 Principal

- **Superintendent's Conference Day Training at DCS:** DCS welcomed staff back to school on Wednesday, August 30th and Thursday, September 1st. Staff convened for our preliminary work with the Reading League on Wednesday afternoon and Thursday morning.

- **Open House:** Hundreds of students and families kicked off the school year with Open House on Wednesday, August 31st. Students were enthusiastic about meeting their teachers and preparing their materials for the first day of school.

- **Successful Start at DES!** Our first day of school ignited excitement at DES on Tuesday, September 6th. Several classrooms challenged students with teamwork tasks. Students were truly excited to back to school!

- **5th and 6th Grade Orientation:** Students in grades 5 and 6 participated in orientation the first week of school to review academic and behavioral expectations for the new school year.

- **UPK Program Update:** Our DCS Universal Prekindergarten class is currently full! We have 18 students enrolled in our full-week program. We welcome Kelsea Holdridge as our new Family School Navigator and Julie Castor as our Primary Project Coordinator!

- **DES Enrollment Update:** Please see the chart for grade-level enrollment details.

Grade Level	Total Student Enrollment
6	64
5	62
4	55
3	65
2	58
1	56
K	47
UPK	18
TOTAL	425





DES DIGEST 2022

Welcome back to Dolgeville Elementary School!!!

September is one of the most exciting months of the year at DES! Staff members worked countless hours organizing classrooms in preparation for our first day of school. Special thanks to our teachers and administrative assistants, as well as our building, custodial, and cafeteria staffs for preparing the building and grounds for our students' return.

Open House: Special thanks to all of our DCS families for kicking off the new year with our Open House on August 31st! Families are an essential part of our school community. Your attendance and collaboration is always appreciated by our students and staff!

Breakfast, Lunch, and Recess: All students at DCS are able to eat breakfast and lunch for free for the 2022-23 school year. Walkers can go to breakfast starting at 7:15AM; students that ride the bus are able to get off the bus if they would like to eat breakfast before school.

Please be sure students have safe footwear for recess! Our goal each day is to get students outside for recess. Students should come to school with appropriate sneakers (and boots for the winter), sweatshirts and jackets.

Arrival and Dismissal Reminders: Please see the chart below for a review of arrival and dismissal schedules. Please note personal vehicles are not allowed to enter the bus circle when a school bus is in the turn-around.

Thank you for helping keep our students safe!

Crystal Chrisman
Elementary Principal



Attendance

Start the day the best way and **BE ON TIME** for school! As our day is starting a bit earlier, please consider early bedtimes for healthy sleep habits! Anxiety with being late to school or being overtired can impact your child's ability to learn. We certainly understand that things sometimes happen! Encourage your child to have breakfast and get to school on time for successful days of learning!

- **What happens if we are late to school?**

*Students tardy (late) for school, arriving after 7:45 AM, will receive a warning, then written notices. More than three tardies may result in after-school detention to make up for missed instruction. Parents should enter the building with their child to provide a written excuse for being late to school.

<u>Breakfast</u> (K-5 in elementary cafeteria, 5th & 6th grade in HS cafeteria)	7:15 AM - 7:40 AM
<u>Student Drop-off</u> (not participating in breakfast)	7:35 AM - 7:44 AM
<u>Attendance for K-6</u> Period 1 Instruction Begins	7:45 AM
<u>Arrival for PreK Students</u>	7:50 AM
<u>Dismissal</u> (PreK-6)	2:10 PM for PreK students 2:27 PM for grades K and 1 2:30 PM for grades 5 and 6 2:32 PM for grades 2 and 4 2:35 PM for grade 3

- **What do I do if my child is sick and cannot come to school?**

*If your child is sick, please do not send them to school! Contact Mrs. Hemmerich, our school nurse, at 315-429-3155 ext.1601 to leave a message about why your child will not be attending school. Please contact Mrs. Hemmerich with any changes in your child's medical needs, including medication, injuries, or illnesses. Be sure to keep emergency contact information updated so you may be contacted in case of emergency. Parents and guardians may email excuses and notifications of absence to Mrs. Hemmerich at desattendance@dolgeville.org. Written excuses can be sent to school with students to be handed into the attendance office.

- **How do I change after-school procedures for my child?**

*Changes for pick-up, including early dismissal, from school must be provided in writing and submitted to the attendance office, or emailed to desattendance@dolgeville.org.

Transportation Updates: Thank you for your patience and flexibility as we continue to polish our bus transportation routes. Please contact Transportation Supervisor Mr. Stack at the Bus Garage at 315.429.9388 with any transportation questions or issues. Please note that changes in bus transportation (switching buses) require notice at least two days before changes can be accommodated.

ParentSquare: DCS will continue to use ParentSquare as our primary form of communication between the school and our families. ParentSquare allows quick and easy communication via text, email, and posts. Parents and guardians can adjust notifications on their personal devices to get the most up-to-date information from your child's teacher, the principal, and other school personnel.

- If you have not already done so, download the ParentSquare app on your personal device. Enter your email or cell phone number to connect to your child's classroom teacher. After confirming your password and entering your verification code, your registration is complete!
- If you need support connecting to ParentSquare, please contact Mr. Randall in the IT Department at 315.429.3155 ext. 5003.



James A. Green Junior Senior High School
September 2022 Board Report
Submitted by Ruth Leavitt, Principal

Great turnout for Open House on August 31st, where students could pick up schedules, put school supplies in their lockers, and meet their teachers. 7th Grade Orientation and 12th Grade Orientation were well attended.

- An admissions counselor from Herkimer County Community College presented to College Now students about the application process and resources available to College Now students. DCS students can earn up to 54 College Now credits.
- Opening week orientations and bus drills went well. Each grade level went through Code of Conduct expectations, were encouraged to take advantage of opportunities at their particular level, and at appropriate grades, went over policies and procedures for different opportunities such as work-release and driving and parking on campus.
- Here is the breakdown for 2022-2023 enrollment: 52 7th graders, 62 8th graders, 68 freshmen, 75 sophomores, 54 juniors, and 63 seniors.
- Friday Nights from 8-9 on the track, check out Astronomy Nights where Mr. Lee talks about the night sky and participants can use a telescope.
- New courses this year: Astronomy and Outdoor Science are new science electives and a new 7th grade class called Foundations, where students learn study skills, electronic responsibility, and local history.
- All 7th and 8th graders will be working with the SEL curriculum Second Step, which focuses on Mindsets and Goals (Unit 1), Recognizing Bullying and Harassment (Unit 2), Thoughts, Emotions, and Decisions (Unit 3), and Managing Relationships and Social Conflict (unit 4).
- End of five-weeks for Q1 is Friday, September 30th. Progress reports will be distributed on Friday, October 7th during Advisement.
- CTE Program enrollment is over double last year's enrollment. See the breakdown below:



	Aut o Tec h	Building Construct .	Cosme -tology	Culinary Hospitalit y	Early Child.	Health Occupation s	Heavy Equipment	Visual Communication s	Weldin g	Tota l
11 th	3	0	4	1	4	2	1	1	3	19
12 th	1	2	0	2	0	0	2	0	2	9

Upcoming Events

7-12 Pictures 9/26
FASFA Night 9/26
10th Grade Biking Trip 9/27
Fudge Sale Starts for Yearbook 9/28
NHS Inductions: 9/29, 12:30 PM
HS Raquette Lake Trip 10/1-2
8th Grade Biking Trip 10/4
NJHS Inductions 10/5, 12:30 PM
STPA 10/6, 4 PM

Club Fair 10/7
DEI Focus Groups and Training 10/7
PSATs 10/12
7-12 Building Team 10/12



BOE Report: Special Education Department

September 2022

- All students have academic placements and services have begun
- The new PT has started seeing students
- Grants have all been submitted and are under review

Upcoming:

- Testing for new referrals is underway

ESSA Grants Presentation

2022-2023

Title IA

Funds **can** be used to:

- Provide AIS services
- Provide program support staff
- Purchase supplies and materials

Funds **must** be **reserved** for:

- Homeless youth
- Parent Engagement

***Allocation-** \$266,208 (**~\$1,000 more** than **previous year**)

Title II

- Intended to support teachers, principals, and school leaders in providing quality instruction to ensure equity

- Focus on class size reduction for primary grades and/special populations

***Allocation- \$36,503 (~\$5,000 less than previous year)**

Title III

ELL

Our allocation is so small we do not apply for funds (\$411)

Title IV

Student Support and Academic Enrichment

- Salaries
- Addressing a well-rounded education
- Support health and safety
- Use of technology

Allocation- \$19,799 (~\$200 more than previous year)

How Funds Spent at DCS

Full and Partial Salaries

- Title I- Math and Reading Specialist Salaries, Title I Coordinator
- Title II- Kindergarten Teacher
- Title IV- Teacher salaries for advanced science, math, and history courses

Daniel Zilkowski
Dean of Students/Athletic Director
Dolgeville CSD
(315)-429-3155 ext 2900
dzilkowski@dolgeville.org



BOARD REPORT-September 20th, 2022

DEAN OF STUDENTS

1. The school year opened relatively smooth. My daily schedule deals with various levels of student concerns, security, and discipline in the elementary and high school.
2. I've also worked at establishing rapport with students in the cafeteria and classrooms during the day to help build relationships in the opening days of the school year.

ATHLETIC DIRECTOR

1. The fall sport season has opened with all levels competing in scrimmages and regular season contests.
2. I would like to thank the Wayne and his grounds crew for preparing our fields for practice and contest use. In addition, I would like to thank Bethany Straney for her time assisting me through the fall student-athlete registration process and physical clearances.
3. The athletic uniform grant from the Edwin J. Wadas foundation was closed recently with the delivery of the new varsity girls' soccer uniforms. I have included sample pictures of all the new uniforms purchased through this grant.




















DOLGEVILLE CENTRAL SCHOOL

Jessica Radley
38 Slawson Street
Dolgeville, New York 13329

Email: jradley@dolgeville.org
Telephone (315) 429 – 3155 Ext. 3004
Fax (315) 429-8473

MEMO

TO: Board of Education

FROM: Jessica Radley 

DATE: 9/12/2022

RE: August Facilities Report

Please find the attached August work order report for the Building and Grounds department.

In addition to these work orders, the B&G department have been continuously mowing and preparing the fields for play. The Z mower is currently waiting on parts to fix a blade spindle and pulley. Lining and painting the fall playing fields costs the district approximately one work week or 40 hours split between our three Facility and Grounds staff.

Katrina worked on the playgrounds to "fluff" up the mulch in August. She noted for the last two years that a few of our red maples, down the Slawson Street entrance up to the high school, have a virus and may need to be removed so that the tree virus does not continue to spread to other trees. Katrina is assessing the trees and getting an estimate. We can give you more information at a later date if or when we need to move forward.

The team has started to work on a master furniture inventory for the district and we hope to slowly get all furniture accounted for in the future to make it easier for equipment replacement and management. This will also be helpful for budgeting future needs.

Wayne and Will have put felt pads on both Kindergarten and Second grades chairs and tables at their request, instead of using tennis balls. The drinking fountain at the football field sideline needed to be removed after a run-away golf cart knocked it out of commission. New furniture was finished being built from last year and moved into the appropriate classrooms.

We would like to thank Skip Gehring from Gehring Tricot for the donation of work to refinish both gymnasium floors – they look beautiful!

Kindergarten carpets were removed and the district installed a Luxury Vinyl Tile, after one week, we had issues with some of the tiles popping up on corners. The company immediately returned to fix the problems, and said that they noticed when opening the new tile that some had material stuck on the bottom, that they tried to not use those tiles, but some may have been missed. We hope that this is the only issue we have with the product.

Thank you.

No.	Date	Updated	Request Type	Request Detail	Latest Notes
1606	8/11/22 2:14 pm	8/11/22 2:24 pm	Facilities	Internal Classroom Door locks: Health and Safety Committee asked if we can install locks o...	
1597	8/8/22 7:45 am	8/8/22 7:46 am	Facilities	AC: Good morning. The AC unit in the elementary office states to contact someone for ser...	
1649	8/30/22 10:11 am	8/31/22 12:45 pm	Facilities	ladder: Please remove genie/ladder from band room. 2 timpani also need to be removed (we c...	D. Maintenance: removed ladder and genie...
1640	8/26/22 2:55 pm	8/29/22 11:31 am	Facilities	Cord removal: There's a cord by the door and a few at the front of my room (near letter Aa...	D. Maintenance: taken care of by Matt Ra...
1634	8/26/22 10:09 am	8/29/22 11:33 am	Facilities	Big Blue- Repair: Please fix the boards that are loose in the serving window and open the ...	D. Maintenance: Went and stripped old wo...
1627	8/23/22 2:43 pm	8/29/22 11:33 am	Facilities	Lowering of kidney table by the board: Lowered 2 inches.	D. Maintenance: Lowered table 2 inches.
1625	8/23/22 2:10 pm	8/31/22 12:46 pm	Facilities	removal of filing cabinet: The filing cabinet by the window marked with a sticky note.	D. Maintenance: removed file cabinet.
1624	8/23/22 1:32 pm	8/25/22 7:46 am	Facilities	Locker/Book case/table: Locker 22 not shutting Remove 2 bookcases from room Raise table ...	D. Maintenance: adjusted locker, adjuste...
1622	8/23/22 12:51 pm	8/31/22 12:46 pm	Facilities	analog clock: Hello! Could I please have an analog clock put back up on my wall? I will no...	D. Maintenance: hung clock back up.
1651	8/30/22 1:40 pm	8/31/22 12:45 pm	Facilities	Chair removal: I would like to remove 8 chairs. They are stacked up in the back of my clas...	D. Maintenance: removed chairs.
1621	8/23/22 9:28 am	8/31/22 12:47 pm	Facilities	Lightbulbs out in library display case: The 2 lightbulbs in the library display case (righ...	D. Maintenance: added 2 new bulbs in sho...
1590	8/1/22 9:51 am	8/5/22 2:20 pm	Facilities	Fix Cubby: Remove metal clips and re-installed to hold together.	D. Maintenance: fixed bottom of cubby in...
1615	8/21/22 6:46 pm	8/25/22 6:40 am	Facilities	standing desk: I requisitioned for a standing desk for my monitor and keyboard. It l...	D. Maintenance: Put together new standin...
1614	8/19/22 1:22 pm	8/22/22 1:48 pm	Facilities	Remove stickers: Room 162 - Mr. Risley's old room To remove stickers from the door and ...	D. Maintenance: used a utility blade to ...
1611	8/18/22 12:18 pm	8/22/22 1:49 pm	Facilities	Filing Cabinet moved: Hello, I have a beige filing cabinet I would like moved to room 1...	D. Maintenance: Moved file cabinet from ...
1607	8/12/22 12:26 pm	8/17/22 1:19 pm	Facilities	desk removal: I would like to have an extra desk removed. I have left a note on it. Thank ...	D. Maintenance: Cleaned and removed the ...

No.	Date	Updated	Request Type	Request Detail	Latest Notes
1591	8/1/22 9:53 am	8/5/22 2:21 pm	Facilities	Fix boys bathroom light fixture: Light fixture not working properly - replace bulbs	D. Maintenance: replaced light fixture b...
1598	8/8/22 9:57 am	8/17/22 1:17 pm	Facilities	Clothing Bar / Closet Remodel: The back room closet of the band / auditorium area is going...	D. Maintenance: Removed the old shelving...
1645	8/29/22 10:45 am	8/29/22 11:18 am	Facilities	Speakers needed: Could the speakers that were attached to my desktop when it was still in ...	D. Maintenance: Matt Randall took care o...
1593	8/1/22 2:03 pm	8/5/22 2:22 pm	Facilities	chair: Please put together the office chair that is by Jessica Radley's office	D. Maintenance: Wayne and I put chair to...
1643	8/29/22 9:19 am	8/29/22 10:02 am	Facilities	chairs: I will need 5 more blue chairs (had them in storage I believe) before the first da...	

DOLGEVILLE CENTRAL SCHOOL

Jessica Radley
38 Slawson Street
Dolgeville, New York 13329

Email: jradley@dolgeville.org
Telephone (315) 429 – 3155 Ext. 3004
Fax (315) 429-8473

MEMO

TO: Board of Education

FROM: Jessica Radley for Joseph Stack

DATE: 9/15/2022

RE: August Transportation Report

During the month of August, transportation did a great job in finishing up special education runs. They also worked to make sure all the buses were cleaned and ready to start the school year fresh.

As always, routing ramps up in August in order to prepare for the school year. We are planning on setting our own schedule with BOCES and special education programs in order to make our own transportation needs work first. We are working with the other districts and programs to make sure this is communicated.

With the new earlier schedule, the first regular bus will leave for their route (Pleasant Lake) at 6:20 am and the last bus is out in the am by 6:55.

Buses are able to start unloading students for breakfast by 7:15 am as they come into the turnaround and the rest of the students are held on the bus until 7:35 am.

Update as of 9/15, Dillion Lyon has passed his CDL requirements and we will be recommending him as a Full-Time four hour per day driver as of 9/21/22 to take Peg Bly's position that has been vacant since April of this year.

If I missed anything, Joe will update us all next month.

Thank you.

DOLGEVILLE CENTRAL SCHOOL NUTRITION

Date: September, 2022

To: Joseph Gilfus

From: Anthony Dupuis

Re: Food and Nutrition Updates

So far this month we served 1,407 Breakfast and 3491 Lunches. Duffy's is due to come back in October. We are still having issues with the Secondary serving line cooler.

Anthony Dupuis
Food Service Director
Dolgeville Central School
38 Slawson Street
Dolgeville, NY 13329
(315) 429 – 3155 ext. 2951

To: BOE
From: IT
IT Monthly Report
9/20/22 Meeting

E-waste has been taken from the school on 9/12/22. We received \$650 for them to take away our equipment.

Bus garage fire alarm has been completely fixed and we have not had any calls from Simplex stating that the system has failed.

All 1:1 devices have been passed out to grades 1-12. We are currently working on a replacement plan for outdated devices.

Visitu, our new security system, has been installed on the iPads. We have not rolled this out due to some difficulties with the app. Once we do, we will let you know.

We have a quote for a new intercom system for the elementary and high school security booths. We are just waiting to schedule the installation.

DOLGEVILLE CSD
Revenue Status Report By Function From 7/1/2022 To 8/31/2022

Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
A 1001	REAL PROPERTY TAXES	4,469,428.00	0.00	4,469,428.00	0.00	4,469,428.00
A 1081	OTHER PAYMENTS IN LIEU OF TAXES	7,500.00	0.00	7,500.00	0.00	7,500.00
A 1085	SCHOOL TAX RELIEF REIMBURSEMENT	624,092.00	0.00	624,092.00	0.00	624,092.00
A 1090	INTEREST AND PENALTIES ON TAXES	5,050.00	0.00	5,050.00	0.00	5,050.00
A 2401	INTEREST AND EARNINGS	9,000.00	0.00	9,000.00	5,432.13	3,567.87
A 2413	RENTAL OF REAL PROPERTY,BOCES	7,500.00	0.00	7,500.00	0.00	7,500.00
A 2650	SALE OF SCRAP AND EXCESS	0.00	0.00	0.00	310.00	-310.00
A 2703	REFUND PRIOR YEAR EXPENSE	0.00	0.00	0.00	9,303.14	-9,303.14
A 2770	MISCELLANEOUS-UNCLASSIFIED	12,000.00	0.00	12,000.00	25,487.43	-13,487.43
A 2770.1	MISC. - E-RATE	10,000.00	0.00	10,000.00	0.00	10,000.00
A 3101	BASIC FORMULA	9,678,011.00	0.00	9,678,011.00	0.00	9,678,011.00
A 3101.1	EXCESS COST AID	1,943,724.00	0.00	1,943,724.00	0.00	1,943,724.00
A 3102	LOTTERY AID	1,009,189.00	0.00	1,009,189.00	0.00	1,009,189.00
A 3102.1	VLT LOTTERY AID	353,340.00	0.00	353,340.00	0.00	353,340.00
A 3103	BOCES AID	782,798.00	0.00	782,798.00	0.00	782,798.00
A 3260	TEXTBOOK AID	43,804.00	0.00	43,804.00	0.00	43,804.00
A 3262	COMPUTER SOFTWARE/HARDWARE AID	27,087.00	0.00	27,087.00	0.00	27,087.00
A 3263	LIBRARY A/V LOAN PROGRAM	5,044.00	0.00	5,044.00	0.00	5,044.00
A 4601	MEDICAID REIMBURSEMENT	11,789.00	0.00	11,789.00	2,210.65	9,578.35
	Grand Totals:	18,999,356.00	0.00	18,999,356.00	42,743.35	18,956,612.65

DOLGEVILLE CSD
Appropriation Status Summary Report By Function From 7/1/2022 To 8/31/2022

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
1010	BOARD OF EDUCATION *	25,569.00	-151.00	25,418.00	0.00	11,331.50	14,086.50
1040	DISTRICT CLERK *	23,099.00	151.00	23,250.00	2,836.88	19,395.83	1,017.29
1060	DISTRICT MEETING *	1,100.00	0.00	1,100.00	0.00	0.00	1,100.00
1240	CHIEF SCHOOL ADMINISTRATOR *	194,741.00	0.00	194,741.00	20,382.36	156,101.32	18,257.32
1310	BUSINESS ADMINISTRATION *	264,967.82	759.88	265,727.70	22,125.18	185,985.16	57,617.36
1320	AUDITING *	20,000.00	0.00	20,000.00	10,000.00	10,000.00	0.00
1325	TREASURER *	25,204.00	240.00	25,444.00	2,935.86	13,562.88	8,945.26
1330	TAX COLLECTION *	8,650.00	1,655.00	10,305.00	1,800.00	7,505.00	1,000.00
1380	FISCAL AGENT FEE *	14,435.80	0.00	14,435.80	0.00	14,435.80	0.00
1420	LEGAL *	27,000.00	0.00	27,000.00	454.50	26,545.50	0.00
1620	OPERATION OF BUILDING *	982,659.00	202,881.64	1,185,540.64	75,126.13	712,002.74	398,411.77
1621	MAINTENANCE OF BUILDING *	119,120.00	0.00	119,120.00	10,684.83	114,635.82	-6,200.65
1670	CENTRAL PRINTING & MAILING *	38,378.00	-1,655.00	36,723.00	1,821.19	33,782.81	1,119.00
1910	UNALLOCATED INSURANCE *	116,748.00	10,866.00	127,614.00	92,558.00	27,947.00	7,109.00
1930	JUDGEMENTS & CLAIMS *	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
1981	BOCES ADMINISTRATIVE COST *	456,473.00	0.00	456,473.00	0.00	456,471.38	1.62
2020	SUPERVISION - REGULAR SCHOOL *	354,304.30	0.00	354,304.30	39,482.10	224,120.16	90,702.04
2070	IN-SERVICE TRAINING - INSTRUCTION *	57,414.00	0.00	57,414.00	0.00	53,413.50	4,000.50
2110	REGULAR SCHOOL *	5,233,759.82	12,000.00	5,245,759.82	43,660.38	4,135,388.16	1,066,711.28
2250	PROGRAMS FOR HANDICAPPED CHILDREN *	2,077,293.51	-199,988.85	1,877,304.66	22,410.69	1,673,315.69	181,578.28
2280	BOCES CAREER & TECH	250,940.00	0.00	250,940.00	0.00	250,940.00	0.00
2610	SCHOOL LIBRARY AND AUDIOVISUAL *	189,103.00	0.00	189,103.00	0.00	164,460.37	24,642.63
2630	COMPUTER-ASSISTED INSTRUCTION *	535,208.00	0.00	535,208.00	33,999.83	257,234.13	243,974.04
2810	GUIDANCE - REGULAR SCHOOL *	247,382.00	0.00	247,382.00	27,040.50	202,349.76	17,991.74
2815	HEALTH SERVICES - REGULAR SCHOOL *	132,573.00	0.00	132,573.00	191.31	115,187.12	17,194.57
2820	PSYCHOLOGICAL SERVICES - REGULAR SCHOOL *	138,813.00	0.00	138,813.00	9,481.21	70,838.00	58,493.79
2825	SOCIAL WORK SERVICES - REGULAR SCHOOL *	6,000.00	0.00	6,000.00	0.00	6,000.00	0.00
2850	CO-CURRICULAR ACTIVITIES *	64,251.00	0.00	64,251.00	3,766.50	66,157.00	-5,672.50
2855	INTERSCHOLASTIC ATHLETICS *	289,850.05	25,492.30	315,342.35	20,710.75	151,674.04	142,957.56
5510	DISTRICT TRANSPORTATION SERVICES *	384,005.70	0.00	384,005.70	56,731.50	180,226.89	147,047.31
5530	GARAGE BUILDING *	415,372.00	0.00	415,372.00	17,108.30	324,893.24	73,370.46
8070	CENSUS *	2,743.00	0.00	2,743.00	0.00	0.00	2,743.00
9000	EMPLOYEE BENEFITS *	5,000,422.00	-12,000.00	4,988,422.00	94,048.04	4,444,062.63	450,311.33
9711	SERIAL BONDS - SCHOOL CONSTRUCTION *	1,576,497.00	0.00	1,576,497.00	0.00	0.00	1,576,497.00
9901	TRANSFER TO SCHOOL LUNCH FUND *	15,000.00	0.00	15,000.00	0.00	0.00	15,000.00
9950	TRANSFER TO CAPITAL PROJECTS FUNDS *	100,000.00	0.00	100,000.00	0.00	0.00	100,000.00
	Grand Totals	19,394,076.00	40,250.97	19,434,326.97	609,356.04	14,109,963.43	4,715,007.50

**RESOLUTION AND DECLARATION AND APPROPRIATION OF CONTINGENT EXPENSE AND EMERGENCY
CAPITAL PROJECT**

WHEREAS, the water heater at the Dolgeville Central School District James A Green School has failed and requires immediate reconstruction to accommodate safe operation; and

WHEREAS, pursuant to NYS General Municipal Law 103(4) the Board of Education of Dolgeville Central School District (the "District") in consideration of the opinion of architect SEI Design Group regarding their recommendation for the immediate removal and replacement of the water heater to restore it to safe operating condition; declares the replacement of the water heater as an emergency project;

WHEREAS, the emergency project is essential for the protection of the health and safety of the staff and students and for the protection of the District's property; and

WHEREAS, the District is the lead agency with regard to the proposed project under the provisions of SEQRA.

NOW THEREFORE BE IT RESOLVED as follows:

1. The District declares that the necessary repair of the water heater at the James A Green school is a SEQR Type II Action requiring no further review.
2. The District hereby finds the replacement of the water heater as essential for the protection of the health and safety of the staff and students and for protection of the District's property, requires immediate action which cannot await competitive bidding and hereby declares the project to be an ordinary contingent expense (hereinafter "Project") and authorizes an Emergency Capital Project for approximately \$20,000 to remedy the existing conditions.
3. The Superintendent and all officers and employees of the District are hereby authorized and directed to take all steps reasonably necessary or appropriate to complete the Project and to carry out the intent of this Resolution and to apply for any eligible state building aid and insurance proceeds, if applicable.
4. This Resolution shall take effect immediately.

The vote on this Resolution was as follows:

_____	_____
_____	_____
_____	_____

Dated: _____, 2020

**Board Clerk
Dolgeville Central School District**

Agenda —

Looking to
add 10/17

11/10

12/6

early dismissal
days for Staff PD

Reading
League
work

TRAL SCHOOL ACADEMIC CALENDAR 2022-2023

KEY

- Regents & State Exams
- Parent/Teacher Conferences { }
- School Not in Session
- Supt. Conference Days []
- Early Release of Students /

OCTOBER 2022

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Students: 20 Staff: 20

NOVEMBER 2022

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Students: 18 Staff: 18

DECEMBER 2022

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Students: 16 Staff: 16

JANUARY 2023

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Students: 20 Staff: 20

- 31 Supt. Conference Day

SEPTEMBER 2022

- 1 Supt. Conference Day
- 5 Labor Day
- 6 Classes Begin

OCTOBER 2022

- 7 Student ½ Day - Teacher PD
- 10 Columbus Day
- 31 Student ½ Day - Teacher PD

NOVEMBER 2022

- 11 Veterans Day
- 21-22 Student ½ Day - P/T Conf.
- 23-25 Thanksgiving Recess

DECEMBER 2022

- 23-30 Winter Recess

JANUARY 2023

- 2 Winter Recess
- 16 Martin Luther King Jr. Day
- 24-26 Regents / Mid Terms
- 27 Student ½ Day - Teacher PD

FEBRUARY 2023

- 20-24 Mid-Winter Recess

MARCH 2023

- 17 Student ½ Day - P/T Conf.
- 31 Student ½ Day - Teacher PD

APRIL 2023

- 10-17 Spring Recess
- 19-21 3-8 ELA Assessments

MAY 2023

- 2-4 3-8 Math Assessments
- 29 Memorial Day

JUNE 2023

- 14-16 Regents
- 19 Juneteenth
- 20-22 Regents
- 21-22 Elementary ½ Day
- 23 Regents Rating Day
- 23 Supt. Conference Day

Total Student Days: 182 Staff Days: 185

FEBRUARY 2023

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

Students: 15 Staff: 15

MARCH 2023

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Students: 23 Staff: 23

APRIL 2023

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Students: 14 Staff: 14

MAY 2023

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Students: 22 Staff: 22

JUNE 2023

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Students: 15 Staff: 16

2022-2023
EXTRACLASROOM ACTIVITY CLUBS
September 1, 2022
CLUBS / ADVISORS

CLUB	ADVISOR(S)
Class of 2023 – Senior Class	Diane Wagar / Pat Gracey
Class of 2024 – Junior Class	Audra Ashley
Class of 2025 – Sophomore Class	Brandi Mosenthin
Class of 2026 – Freshman Class	Open
Amnesty International Club	Arianna Marucci
Art Club	Lisa Rohacek
Art Club (Jr. High School) – (new 10/19/21)	Floretta Prestigiacomo
Battle of the Books Club	Kirsten Learnard – HS Jessica Bladek – JR HS
Colorguard	Jennifer Smith
DCS Horticulture Collective	Floretta Prestigiacomo
GSA Club (Gay Straight Alliance) – (new 8/16/22)	Kristofer Kirkpatrick (unpaid position)
High School Student Council High School Student Council Scholarship Fund	Floretta Prestigiacomo / Lisa Rohacek
Instrumental Club	Open (unpaid position)
National Honor Society	James Simpson
National Jr. Honor Society	Sarah Flint-Rados
Outdoor Club – (new 8/16/22)	James Simpson / Bruce Risley (unpaid position)
Spanish Club	Elba Nash
Theater Club	Diane Wagar
Writers' Guild	Diane Wagar
Yearbook Fund	Jennifer Winkler – Financial Sarah Flint-Rados – Editorial

DOLGEVILLE CENTRAL BUSINESS OFFICE

Jessica Radley
38 Slawson Street
Dolgeville, New York 13329

Email: jradley@dolgeville.org
Telephone (315) 429 – 3155 Ext. 3004
Fax (315) 429-8473

MEMO

TO: Board of Education

FROM: Jessica Radley, Business Manager *jr*

DATE: 8/24/2022

RE: Equipment disposal request: Music Department

The music department has instruments that they have stripped for parts that need to be removed from inventory. They would like the approval from the Board to dispose of this equipment.

I will be available at the September 20th, 2022 BOE meeting, if you have further questions.

Thank you.

Jessica Radley
8/25/22

August 24, 2022 (Wolford)	Trumpet	Olds Ambassador in gray case serial#257540	unplayable/Non- functional, leaks, diagnosis and repairs to fix it would cost more than it is worth, good for wall art or parts	
August 24, 2022 (Wolford)	Trumpet	Machiavelli serial #333 in gray brief-case	Unplayable due to valve condition, not worth the cost to fix, unreliable brand	
September 8th, 2022 (Wolford/DeNov a)	Electronic keyboard piano	B200 model serial# 0X01383	Outdated, Missing a key, too heavy to safely send home with a student for piano class, no case	
September 8th, 2022 (Wolford)	Violin in case	unreadable	Unusable. Broken in	

GENERAL COMMITMENTS

NONDISCRIMINATION IN PUBLIC ACCOMMODATIONS

ALL TITLE IX COORDINATOR CHANGED TO COMPLIANCE COORDINATOR

I. Statement of Policy

- A. The Dolgeville Central School District (the District) provides its programs to the public and does business with vendors without consideration of an individual's race, color, creed, religion, national origin, (regardless of English language skills), age, sex (including gender, gender identity, and sexual orientation), marital status, military or veteran status, disability, predisposing genetic characteristics, arrest record, or prior criminal convictions, except when sex or age are a bona fide occupational qualification, when a criminal conviction is related to job duties, and when an individual's religion or disability warrants reasonable accommodation. The District also provides equal access to the Boy Scouts of America and other groups designated by federal law.
- B. District facilities shall be designed, constructed, and maintained so that, when each part of the District's program is viewed in its entirety, that part of the program is readily accessible to all persons with disabilities. In addition to physical facilities, the District's website and other public-facing communication channels shall be designed and implemented to be accessible to all members of the public; provided that proposed accessibility measures do not fundamentally alter the features of the website or other communication channel, and do not result in an undue financial or administrative burden to the District; and provided further that the District shall not assume responsibility for the operation, content, or accessibility of third-party sites that may be accessed from a link on the District's website or other communication channels. Persons encountering difficulty accessing any District program or service, including physical facilities or digital communication channels, are encouraged to use the complaint process in this Policy to seek resolution of the problem.
- C. This Policy shall be interpreted and implemented so that the District complies with its obligations under Title VI of the Civil Rights Act of 1964, ~~Title IX of the Education Amendments of 1975~~, Section 504 of the Rehabilitation Act of 1973, the Americans With Disabilities Act, and the New York State Human Rights Law. This Policy does not prohibit actions that are permissible under Section 504 of the Rehabilitation Act of 1973.
- D. Any complaints alleging violations of under Title IX of the Education Amendments of 1975, as amended, shall also be reviewed under the District Title IX Policy #0013.

II. Harassment Prohibited As A Form of Discrimination

NONDISCRIMINATION IN PUBLIC ACCOMMODATIONS

- A. The District's Code of Conduct prohibits harassment and discrimination, and it applies to conduct by District employees, District students, and anyone else on school property or at a school event.
- B. Conduct (including verbal conduct) directed at a member of the public will be classified as harassment or discrimination in violation of this Policy if it is motivated by that person's race, color, creed, religion, national origin, age, sex (including gender, gender identity, and sexual orientation), marital status, military or veteran status, disability, predisposing genetic characteristics, arrest record, or prior criminal convictions, and
 - 1. It has the purpose or the effect of substantially interfering with the person's access to District programs or services, or
 - 2. The person is explicitly or implicitly told that they must submit to that treatment in order to receive or continue to receive access to District programs or services.
- C. When determining whether particular conduct or statements are to be classified as prohibited harassment, the District will consider the intent of the person engaging in the conduct or making the statement; however, the determining factor will be whether the person at whom the conduct or statement was directed reasonably experienced the conduct or statement as unwelcome harassment.
- D. Any member of the public who feels that they have experienced prohibited discrimination or harassment should bring this to the District's attention by using the Complaint Procedure described below.

III. Compliance Coordinator

- A. The District's Compliance Coordinator for purposes of implementing this Policy shall be:

Dan Guenthner, Guidance Counselor 315-429-3115 ext. 2802
Michelle Primeau, CSE Chairperson 315-429-3115 ext. 2803

- B. The Compliance Coordinator is responsible for receiving, investigating, and resolving complaints of conduct that may violate this Policy and the applicable state and federal laws, as described more fully below. The Compliance Coordinator is also responsible for overseeing the implementation of corrective action when necessary, including the making of reasonable accommodations for employee disabilities.

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NONDISCRIMINATION IN PUBLIC ACCOMMODATIONS

- C. The Compliance Coordinator shall insure that this Policy and the availability of the complaint procedure is communicated to students, staff, and the community.
- D. The Compliance Coordinator shall recommend revisions and updates of this Policy as may be necessary.
- E. When a report complains of possible discrimination by the Compliance Coordinator, the Superintendent shall designate another school official to conduct the necessary fact-finding and make recommendations.
- F. The Compliance Coordinator, with the concurrence of the Superintendent, may appoint a special fact-finder to carry out the responsibilities of the Compliance Coordinator when the circumstances of a particular report warrant that action.
- G. The Compliance, Title IX and DASA Coordinators shall promptly inform each other of complaints that involve conduct that may violate these other District policies, for further review and investigation, if required.

IV. Complaint and Fact-finding Procedure

- A. Complaint Procedure: The Superintendent, after consultation with the Compliance Coordinator, shall promulgate a form to be used by members of the public to report conduct that may be a violation of this Policy. The Compliance Coordinator shall make sure that the form is available in all school buildings, in paper, on the District's website, and that the availability of the form is known to those who may need to use it. The use of this form is encouraged, but not required; the Compliance Coordinator shall conduct an investigation anytime a written or oral report is received that contains enough information to reasonably investigate.
 - 1. A member of the public may report possible discrimination or harassment directed at them or another person to any District administrator or directly to the Compliance Coordinator. If the report is about conduct by the Compliance Coordinator, the report may be made to the Superintendent.
 - 2. If a member of the public makes a verbal report, they shall be asked to make a written report and told of the availability of the Report form.
 - 3. If the report is made to a District administrator, that administrator is responsible to forward the report to the Compliance Coordinator.

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- B. **Fact-finding Inquiry:** Upon receiving a report of a possible violation of this Policy, the Compliance Coordinator shall log the report and conduct an investigation designed to determine with a reasonable degree of probability what actually transpired, whether there has been a violation of the Policy, and what, if any, remedial action is appropriate.
1. The fact-finding inquiry should begin promptly after receiving the complaint, and be pursued with sufficient diligence to reach a conclusion within a reasonably prompt time frame.
 2. The inquiry should determine with as much detail as possible the sequence in which events occurred, the identity of each person involved and their respective roles, and the exact words spoken by each participant.
 3. The inquiry shall include an opportunity for any person who has been identified as possibly violating this Policy to respond to each assertion made against them.
 4. Interviews shall be scheduled and conducted in compliance with applicable provisions of New York law.
 5. The Compliance Coordinator shall analyze and document the available evidence to support reliable decisions, objectively evaluate the credibility of parties and witnesses, synthesize all available evidence, and take into account the unique and complex circumstances of each case.
 6. Each person interviewed shall be reminded that they are protected by the non-retaliation provision of this Policy, and that they are bound by that provision.
- C. **Resolution:** The Compliance Coordinator shall prepare a written report with findings of fact and conclusions as to whether the facts support a finding of responsibility for violation of this Policy, and, if it did, what corrective action should be taken. Conclusions shall be based upon a preponderance of the evidence gathered.
1. If the determination is that this Policy has not been violated, the person who made the report, and each person whose conduct was challenged, shall be told of that determination verbally and in writing. The person who made the report shall be told of the option to have the determination reviewed.

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2. If the determination is that this Policy has been violated, the person who made the report of possible discrimination shall be told of that determination verbally and in writing and, consistent with the confidentiality accorded to student and personnel records, told that appropriate corrective action has been taken to deter any repetition of the offending conduct. The person whose conduct violated the Policy shall have that explained to them, shall be told of the corrective action being taken by the District, and shall be told of the option to have the determination reviewed.
- D. Confidentiality: It shall be explained to anyone making a report or providing information about a report that the District does not reveal information about reports or the investigation process except to the extent necessary to fulfill its legal obligations to make as complete an inquiry as possible and to take appropriate corrective action when discrimination has occurred.
- E. Immediate Corrective Action: The Superintendent has discretion to implement immediate corrective action pending the completion of a fact-finding inquiry to protect an individual when the Superintendent concludes that the circumstances of a particular complaint warrant that action.
- F. Review of Coordinator's Determination: If a person who initiated a report of possible discrimination, or a person whose conduct was challenged by a report of possible discrimination, is not satisfied with the determination of the Compliance Coordinator (or other designated investigator), they may request that the determination be reviewed by the Superintendent.
 1. A request for the Superintendent to review must be made in writing, filed with the Board Clerk within 10 business days of receiving the written notice of the determination.
 2. The person requesting review shall provide a written explanation of their objection(s) to the determination, including the corrective action taken, if any.
 3. The Superintendent shall provide the written determination within 30 calendar days of receiving the written request for review.
- V. Remedial Measures When This Policy is Violated
 - A. An employee found to have violated this Policy in the course of his/her employment may be subject to discipline, up to and including termination, in

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accordance with other District policies (e.g. the Code of Conduct) and applicable statutes and collective bargaining agreements.

- B. A student found to have violated this Policy while participating in a school activity or on school property may be subject to discipline in accordance with other District policies (e.g. the Code of Conduct), the New York State Education Law, and any other applicable statutes.
- C. Any other person found to have violated this Policy while participating in a school activity or on school property may have their future access to school activities limited, as deemed appropriate under the circumstances.
- D. If the Compliance Coordinator determines that conduct that has been the subject of a complaint under this Policy has created a hostile environment, then the District shall implement corrective action to end the hostile environment.

VI. No Retaliation

No employee or student shall take retaliatory action, or request or cause anyone else to take a retaliatory action, against any person who, in good faith, reports information about a possible violation of this Policy to a District employee or who initiates a report or testifies or assists or participates in the investigation of a report.

VII. Training and Publication of Policy:

- A. All District employees will be notified at the beginning of each school year, or at the time of initial employment, of this Policy and the conduct expectations established by it.
- B. A summary of this Policy shall be posted as part of the District's website, and shall be distributed periodically with District publications.
- C. The Compliance Coordinator shall receive periodic training regarding the District's obligations under the applicable federal and state laws, as well as technical training in the conduct of investigations and resolution of complaints

Dolgeville Central School District

Legal Ref: ~~Title IX, Education Amendments of 1972 (20 U.S.C. Section 1681, 45 CFR. Part 86); Section § 504, Rehabilitation Act of 1973 (29 U.S.C. Section § 794, 45 CFR Part 84); The Americans With Disabilities Act (28 CFR 35.107(b)); Civil Rights~~

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Act of 1964, Title VI and Title VII; Americans with Disabilities Act of 1990 (42 U.S.C. ~~Sections § §~~ 12101-12213, 29 C.F.R. Part 1630); Age Discrimination in Employment Act (29 U.S.C. ~~Sections § §~~ 621-634); EEOC guidelines (29 CFR Part 1609.1 and 1609.2); and NYS Human Rights Law, (Article 15, NYS Executive Law).

Cross Ref: Title IX Grievance Process, ~~0015-1~~, Report of Possible Discrimination; ~~4025~~, Code of Conduct; ~~6005~~, Nondiscrimination in Employment; ~~7202~~, Prohibition of Discrimination, Harassment and Bullying; ~~7203~~, Nondiscrimination in Educational Services

Adopted: 03/20/12

Revised: 03/19/19, 01/19/21, _____

PROHIBITION OF DISCRIMINATION AND HARASSMENT
(INCLUDING SEXUAL HARASSMENT) IN EMPLOYMENT

ALL TITLE IX COORDINATOR CHANGED TO COMPLIANCE COORDINATOR

I. Statement of Policy

- A. The Dolgeville Central School District (the District) makes decisions regarding employment without consideration of an individual's race, (including but not limited to hair texture and protective hair styles), color, creed, religion, national origin (regardless of English language skills), age, sex (including gender, gender identity, and sexual orientation), marital status, military or veteran status, disability, predisposing genetic characteristics, arrest record, or prior criminal convictions, except when sex or age are a bona fide occupational qualification, when a criminal conviction is related to job duties, and when an individual's religion or disability warrants reasonable accommodation.
- B. Our commitment to provide employment without discrimination includes recruiting, employment decisions, promotion opportunities, compensation, fringe benefits, workplace conditions, workplace discipline, and termination decisions.
- C. This Policy shall be interpreted and implemented so that the District complies with its obligations under Titles VI and VII of the Civil Rights Act of 1964, ~~Title IX of the Education Amendments of 1975~~, Section 504 of the Rehabilitation Act of 1973, the Americans With Disabilities Act, the Age Discrimination in Employment Act, Section 201-g of the New York Labor Law, and the New York State Human Rights Law. This Policy does not prohibit actions that are permissible under Section 504 of the Rehabilitation Act of 1973.
- D. An employee with a condition that is defined as a disability, or with a history of such a condition, and who is otherwise qualified to perform the essential functions of the position, shall not be denied any employment opportunity or benefit. When a reasonable accommodation will permit an applicant or employee to perform the essential functions of the position, the District will provide a reasonable accommodation that does not impose an undue burden upon the District.
- E. Any complaints alleging violations of Title IX of the Education Amendments of 1975, as amended, shall also be reviewed under the District Title IX Policy #0013.

II. Harassment Prohibited As A Form of Discrimination

- A. The District's Code of Conduct prohibits harassment, bullying and discrimination, and it applies to conduct by District employees, District students, and anyone else on school property or at a school event.

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- B. Conduct (including verbal conduct) directed at an employee or any other person on school property or at a school-sponsored event will be classified as harassment or discrimination in violation of this Policy if it is motivated by that person's race, (including but not limited to hair texture and protective hair styles), color, creed, religion, national origin, age, sex (including gender, gender identity, and sexual orientation), marital status, military or veteran status, disability, predisposing genetic characteristics, arrest record, or prior criminal convictions, and
1. It has the purpose or the effect of substantially interfering with the person's work performance; or
 2. The person is explicitly or implicitly told that they must submit to that treatment in order to receive or continue to receive employment opportunities; or
 3. A decision by the District about that person's employment is influenced by whether that person has submitted to the treatment or objected to it.
- C. Also prohibited, as sexual harassment, is the making of unwanted sexual advances, the making of any requests for sexual favors, and subjecting another person to any touching, teasing or other verbal communication of a sexual nature. The following describes some of the types of acts that may be unlawful sexual harassment:
1. Physical assaults of a sexual nature, such as:
 - a. Rape, sexual battery, molestation, or attempts to commit these assaults.
 - b. Intentional or unintentional physical conduct which is sexual in nature, such as touching, pinching, patting, grabbing, brushing against another employee's body, or poking another employee's body.
 2. Unwanted sexual advances, propositions or other sexual comments, such as:
 - a. Requests for sexual favors accompanied by implied or overt threats concerning the victim's job performance evaluation, a promotion, or other job benefits or detriments.
 - b. Subtle or obvious pressure for unwelcome sexual activities.

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- c. Sexually oriented gestures, noises, remarks, jokes, or comments about a person's sexuality or sexual experience which are sufficiently severe or pervasive to create a hostile work environment.
- 3. Sexual or discriminatory displays or publications anywhere in the workplace, such as displaying pictures, posters, calendars, graffiti, objects, promotional material, reading materials, or other materials that are sexually demeaning or pornographic.
- D. When determining whether particular conduct or statements are to be classified as prohibited harassment, the District will consider the intent of the person engaging in the conduct or making the statement; however, the determining factor will be whether the person at whom the conduct or statement was directed reasonably experienced the conduct or statement as unwelcome harassment.
- E. Any employee who feels that they have experienced prohibited discrimination or harassment should bring this to the District's attention by using the Complaint Procedure described below. Administrators and other supervisors who observe conduct that might constitute harassment, including sexual harassment, are required to report that conduct to the Compliance Coordinator.
- F. An employee, including supervisors and managers, who subject another employee to harassment, including sexual harassment, will be subject to disciplinary consequences, consistent with applicable laws and collective bargaining agreements.
- G. Conduct that occurs away from school property, such as on social media or at after-hours events, may violate this policy if it has a prohibited workplace impact.

III. Compliance Coordinator

- A. The District's Compliance Coordinator for purposes of implementing this Policy shall be:

Dan Guenthner, Guidance Counselor 315-429-3115 ext. 2802
Michelle Primeau, CSE Chairperson 315-429-3115 ext. 2803
- B. The Compliance Coordinator is responsible for receiving, investigating, and resolving complaints of conduct that may violate this Policy and the applicable state and federal laws, ~~as described more fully below~~. The Compliance Coordinator is also responsible for overseeing the implementation of corrective action when necessary, including the making of reasonable accommodations for employee disabilities.
- C. The Compliance Coordinator shall ensure that this Policy and the availability of the complaint procedure is communicated to students, staff, and the community.

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- D. The Compliance Coordinator shall recommend revisions and updates of this Policy as may be necessary.
- E. When a report complains of possible discrimination by the Compliance Coordinator, the Superintendent shall designate another school official to conduct the necessary fact-finding and make recommendations.
- F. The Compliance Coordinator, with the concurrence of the Superintendent, may appoint a special fact-finder to carry out the responsibilities of the Compliance Coordinator when the circumstances of a particular report warrant that action, and the special fact-finder shall fulfill the responsibilities of the Compliance Coordinator described in this policy.
- G. The Compliance, Title IX, and DASA Coordinators shall promptly inform each other of complaints that involve conduct that may violate these other District/BOCES policies, for further review and investigation, if required.

IV. Complaint and Fact-finding Procedure

- A. Complaint Procedure: The Superintendent, after consultation with the Compliance Coordinator, shall promulgate a form to be used by employees to report conduct that may be a violation of this Policy. The Compliance Coordinator shall make sure that the form is available in all school buildings, in paper, on the District's website, and that the availability of the form is known to those who may need to use it. The use of this form is encouraged, but not required; the Compliance Coordinator shall conduct an investigation anytime a written or oral report is received that contains enough information to reasonably investigate.
 - 1. An employee or other adult may report possible discrimination or harassment directed at them or another employee or other adult to the employee's supervisor or directly to the Compliance Coordinator. If the report is about conduct by the Compliance Coordinator, the report may be made to the Superintendent.
 - 2. If an employee makes a verbal report, they shall be asked to make a written report and told of the availability of the Report form.
 - 3. If the report is made to the employee's supervisor, the supervisor is responsible to forward the report to the Compliance Coordinator.
- B. Fact-finding Inquiry: Upon receiving a report of a possible violation of this Policy, the Compliance Coordinator shall log the report and conduct a timely investigation designed to determine with a reasonable degree of probability what actually

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transpired, whether there has been a violation of the Policy, and what, if any, remedial action is appropriate.

1. The fact-finding inquiry should begin promptly after receiving the complaint, and be pursued with sufficient diligence to reach a conclusion ~~within thirty (30) calendar days~~ a reasonably prompt timeframe.
 2. The inquiry should determine with as much detail as possible the sequence in which events occurred, the identity of each person involved and their respective roles, and the exact words spoken by each participant.
 3. The inquiry shall include an opportunity for any person who has been identified as possibly violating this Policy to respond to each assertion made against them.
 4. Interviews shall be scheduled and conducted in compliance with applicable provisions of New York law and collective bargaining agreements.
 5. The Compliance Coordinator shall analyze and document the available evidence to support reliable decisions, objectively evaluate the credibility of parties and witnesses, synthesize all available evidence, and take into account the unique and complex circumstances of each case.
 6. Each person interviewed shall be reminded that they are protected by the non-retaliation provision of this Policy, and that they are bound by that provision.
- C. Resolution: The Compliance Coordinator shall prepare a written report with findings of fact and conclusions as to whether the facts support a finding of responsibility for violation of this Policy, and, if it did, what corrective action should be taken. Conclusions shall be based upon a preponderance of the evidence gathered.
1. If the determination is that this Policy has not been violated, the person who made the report, and each person whose conduct was challenged, shall be told of that determination verbally and in writing. The person who made the report shall be told of the option to have the determination reviewed.
 2. If the determination is that this Policy has been violated, the person who made the report of possible discrimination shall be told of that determination verbally and in writing and, consistent with the confidentiality accorded to student and personnel records, told that appropriate corrective action has been taken to deter any repetition of the offending conduct. The person whose conduct violated the Policy shall have that explained to them, shall be told of the corrective action being taken by the District, and shall be told of the option to have the determination reviewed.

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- D. Confidentiality: It shall be explained to anyone making a report or providing information about a report that the District does not reveal information about reports or the investigation process except to the extent necessary to fulfill its legal obligations to make as complete an inquiry as possible and to take appropriate corrective action when discrimination has occurred.
- E. Immediate Corrective Action: The Superintendent has discretion to implement immediate corrective action pending the completion of a fact-finding inquiry to protect an individual when the Superintendent concludes that the circumstances of a particular complaint warrant that action.
- F. Review of Coordinator's Determination: If a person who initiated a report of possible discrimination, or a person whose conduct was challenged by a report of possible discrimination, is not satisfied with the determination of the Compliance Coordinator (or other designated investigator), they may request that the determination be reviewed by the Superintendent.
1. A request for the Superintendent to review must be made in writing, filed with the Board Clerk within ten (10) business days of receiving the written notice of the determination.
 2. The person requesting review shall provide a written explanation of their objection(s) to the determination, including the corrective action taken, if any.
 3. The Superintendent shall provide the written determination within thirty (30) calendar days of receiving the written request for review.
- V. Remedial Measures When This Policy is Violated
- A. An employee found to have violated this Policy in the course of their employment may be subject to discipline, up to and including termination, in accordance with other District policies (e.g. the Code of Conduct) and applicable statutes and collective bargaining agreements.
- B. A student found to have violated this Policy while participating in a school activity or on school property will be subject to discipline in accordance with other District policies (e.g. the Code of Conduct), the New York State Education Law, and any other applicable statutes.
- C. Any other person found to have violated this Policy while participating in a school activity or on school property may have their future access to school activities limited, as deemed appropriate under the circumstances.

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- D. If the Compliance Coordinator determines that conduct that has been the subject of a complaint under this Policy has created a hostile environment, then the District shall implement corrective action to end the hostile environment.

VI. No Retaliation

No employee or student shall take retaliatory action, or request or cause anyone else to take a retaliatory action, against any person who, in good faith, reports information about a possible violation of this Policy to a District employee, who initiates a report or encourages another person to initiate a report, testifies or assists or participates in the investigation of a report, or complaint by the District or a governmental agency.

VII. Training and Publication of Policy:

- A. All District employees will be provided with a copy of this Policy Online access to a printable copy of this Policy will satisfy this requirement.
- B. A summary of this Policy shall be posted as part of the District's website, and shall be distributed periodically with District publications.
- C. The Compliance Coordinator shall receive periodic training regarding the District's obligations under the applicable federal and state laws, as well as technical training in the conduct of investigations and resolution of complaints. All District employees shall receive training regarding the District's prohibition of discrimination and harassment, including sexual harassment, at least once each year, in an interactive format. Newly hired employees shall receive training as soon as practicable.

VIII. Other Available Remedies for Unlawful Discrimination and Harassment, including Sexual Harassment:

- A. In addition to this Policy, District employees and other persons visiting or doing business with the District are protected from discrimination and harassment, including sexual harassment, by New York State and federal law. There also may be applicable local laws.
- B. The New York State Human Rights Law prohibits discrimination in employment and public accommodations, including sexual harassment. Your rights can be enforced by a complaint filed with the New York State Division of Human Rights or by filing a complaint in New York State Supreme Court.
 - 1. You may learn more about your rights under the Human Rights Law by calling the Division's toll-free telephone number (888-392-3644) or visiting the Division's website (www.dhr.ny.gov).

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2. You may file a complaint with the Division within one year of the event you feel was harassment. You do not need a lawyer to file a complaint with the Division. The Division will investigate your complaint and make a determination whether unlawful harassment occurred. If a public hearing is required, the Division will provide an attorney. The Division may seek monetary damages on your behalf.
 3. You may start a lawsuit in Supreme Court within three years of the event you feel was harassment. You can start a lawsuit yourself (pro se), but you should retain a lawyer who is familiar with court procedures.
- C. Federal laws, including Title VII of the Civil Rights Act of 1964, also prohibit discrimination in employment and public accommodation, including sexual harassment. Your rights can be enforced by filing a charge of discrimination with the United State Equal Employment Opportunity Commission (EEOC).
1. You may learn more about your rights under federal law by calling the EEOC's toll-free number (800-669-4000) or visiting the EEOC's website (www.eeoc.gov).
 2. You may file a charge with the EEOC within three hundred (300) days of the event you feel was harassment. You do not need a lawyer to file a charge with the EEOC.
 3. The EEOC will investigate your charge. If it determines that unlawful discrimination occurred, the EEOC will attempt to obtain a remedy on your behalf through a conciliation process. If that is not successful, you will be given a right to sue in court.
- D. If you are subjected to unwanted physical touching, coerced physical confinement, or unwanted sex acts, the conduct may constitute a crime and you should consider contacting the local police department.

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Legal Ref: Title IX, Education Amendments of 1972 (20 USC 1681, 45 CFR Part 86); ~~Section~~ § 504, Rehabilitation Act of 1973 (29 USC 794, 45 CFR Part 84); The Americans With Disabilities Act (28 CFR 35.107(b)); Civil Rights Act of 1964, Title VI and Title VII; Americans with Disabilities Act of 1990 (42 USC §§12101-12213, 29 CFR Part 1630); Age Discrimination in Employment Act (29 USC 621-634); 34 CFR § 106.9; EEOC guidelines (29 CFR Part 1609.1 and 1609.2); NYS Human Rights Law, (Article 15, NYS Executive Laws); and NYS Labor Law §201-g.

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Cross Ref: ~~0015~~, Nondiscrimination in Public Accommodations Policy; Title IX Grievance Process; ~~1025~~, Code of Conduct Policy; ~~6005~~, Report of Possible Discrimination or Harassment; ~~7202~~, Prohibition of Discrimination, Harassment and Bullying Policy; ~~7203~~, Nondiscrimination in Educational Services Policy

Adopted: 06/15/10, 03/20/12

Revised: 03/19/19, 01/19/2021, _____

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PROHIBITION OF DISCRIMINATION, HARASSMENT AND BULLYING (DASA)

I. Statement of Policy

- A. No student shall be subjected to harassment or bullying (as defined below) by employees or students on school property or at a Dolgeville Central School District function.
- B. No student shall be subjected to discrimination based on a person's actual or perceived race, (including but not limited to hair texture and protective hair styles), color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender, (including gender identity or expression), or sex by another student or a school employee on school property or at a school function. This Policy does not prohibit a denial of admission into, or an exclusion from, a course of instruction that is permissible under the New York State Education Law and Federal Title IX of the Education Amendments of 1972; nor does it prohibit actions that are permissible under Section 504 of the Rehabilitation Act of 1973.
- C. The goal of this Policy is to create a school environment that is free from harassment, bullying, and discrimination. This Policy shall be interpreted and implemented so that the District complies with its obligations and responsibilities under Article 2 of the New York State Education Law (Dignity for All Students Act).
- D. Anyone who feels that they have experienced prohibited discrimination, harassment or bullying should bring this to the District's attention by using the Complaint Procedure described below.
- E. Any complaints alleging violations of Title IX of the Education Amendments of 1975, as amended, shall also be reviewed under the District/BOCES Title IX Policy #0013.

II. Definition of Harassment and Bullying

- A. Conduct (including verbal conduct) directed at a student will be classified as harassment or bullying if it creates a hostile environment and also has one of the following effects:
 - 1. the conduct has or would have the effect of unreasonably and substantially interfering with either

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- a. the student's educational performance, opportunities, or benefits, or
 - b. the student's physical, emotional, or mental well-being, or
- 2. the conduct causes, or would reasonably be expected to cause, the student to fear for the student's physical safety, or
- 3. the conduct causes, or would reasonably be expected to cause physical injury, or
- 4. the conduct causes, or would reasonably be expected to cause harm to the student's emotional well-being through the creation of a hostile school environment ~~that is so severe, or so pervasive,~~ that it substantially and unreasonably interferes with the student's education.
- B. Conduct that occurs off school property will be classified as a violation of this Policy if it creates, or foreseeably would create, a risk of substantial disruption within the school environment.
- C. Conduct that occurs through electronic communication will be classified as a violation of this Policy if it otherwise fits the definition set forth in this section.

III. Strategy to Prevent Harassment, Bullying, and Discrimination

With the objective of preventing acts of harassment, bullying, or discrimination from interfering with any student's educational opportunities or sense of safety in school, the District will implement the procedures described in this Policy to:

- A. Expand student and employee awareness of the problem;
- B. Train staff and instruct students about appropriate, non-discriminatory behavior;
- C. Respond to reports of conduct that may violate this Policy; and
- D. Implement corrective and restorative measures as appropriate, when unacceptable conduct occurs.

IV. Dignity Act Coordinators

- A. The Principal of each school building is designated as the District's Primary Dignity Act Coordinator for that school building. The Board's action appointing an individual to the position of Principal shall constitute the Board's appointment

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of that person as a Dignity Act Coordinator. The Board may appoint additional Dignity Act Coordinators.

- B. The name and contact information for each Dignity Act Coordinator shall be publicized as follows:
- listing such information in the Code of Conduct posted on the District's website;
 - including such information in the plain language summary of the Code of Conduct provided to all persons in parental relation to students before the beginning of each school year;
 - including such information in at least one mailing per school year to parents and persons in parental relation, and in additional mailings if the information changes;
 - posting such information in a highly visible location in each school building; and
 - making such information available at the District office and each school building office.

The publication of this information shall also inform students and persons in parental relation to students that the Dignity Act Coordinator is available to speak with them if they have witnessed possible discrimination or harassment or bullying, or if they have experienced treatment that may be prohibited discrimination or harassment or bullying.

- C. In the event a designated Dignity Act Coordinator vacates that position, the Superintendent shall immediately designate an interim Coordinator pending appointment by the Board. In the event that a Coordinator is unable to perform the duties of the position for an extended period of time, another staff member shall be immediately designated by the Superintendent as an interim Coordinator pending return of the previous Coordinator to the position. Contact information for the new Coordinator shall be distributed as provided above.
- D. The Dignity Act Coordinators are responsible for receiving, investigating, and resolving complaints of conduct directed at students by other students or by District employees that may violate this Policy.

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1. The Dignity Act Coordinators shall maintain records of all reports of possible violations that they receive, sufficient for the District to satisfy its reporting requirements under the Education Law.
 2. The Dignity Act Coordinators shall lead or supervise the thorough investigation of all reports of harassment, bullying, or discrimination against or directed at students, and shall ensure that the investigation is completed promptly upon receipt of the report of objectionable conduct.
 3. The Dignity Act Coordinators shall be instructed in the provisions of Article 2-A of the Education Law and thoroughly trained in methods to respond to human relations in the areas of race, (including but not limited to hair texture and protective hair styles), color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender, and sex.
 4. ~~The Dignity Act Coordinators shall inform the Compliance Coordinator of matters that involve complaints of possible discrimination, harassment, or bullying based on sex, race, color, national origin, or disability, for evaluation as possible violations of the Nondiscrimination in Educational Services Policy. The Compliance, Title IX and DASA Coordinators shall promptly inform each other of complaints that involve conduct that may violate these other District/BOCES policies. for further review and investigation, if required~~
- E. When a report complains of possible discrimination by the Dignity Act Coordinator, the Superintendent shall designate another school official to conduct the necessary fact-finding and make recommendations.
- F. The Superintendent may appoint a special fact-finder to carry out the responsibilities of the Dignity Act Coordinator when the circumstances of a particular report warrant that action.
- V. Complaint and Investigation Procedure
- A. Report of Possible Harassment, Bullying or Discrimination: The Superintendent shall adopt a reporting form to be used for reporting conduct that may constitute a violation of this Policy. The form shall be available in all school buildings, on the District's website, and its availability shall be publicized in each school building and to the school community in general. The use of these forms is encouraged, but not required; the Dignity Act Coordinators shall conduct a fact-finding inquiry anytime a written or oral report is received that contains enough information to reasonably investigate.

PROHIBITION OF DISCRIMINATION, HARASSMENT AND BULLYING (DASA)

1. A student may report possible harassment, bullying or discrimination directed at them or another student to any teacher, counselor, or other school personnel. If a student makes a verbal report, they shall be asked to make a written report and told of the availability of the Report form. The person to whom the report is made is also responsible for reporting in writing their conversation and other available information to a Dignity Act Coordinator. School staff shall be trained on how to receive and refer student complaints.
 2. A parent, school volunteer, or other member of the public who wishes to report possible harassment, bullying, or discrimination against a student shall make the report to the Superintendent, a Dignity Act Coordinator, or any administrator or teacher. If a verbal report is made, a written report shall be requested. The person to whom the report is made is also responsible for reporting in writing their conversation and other information to a Dignity Act Coordinator.
 3. District employees who either witness conduct directed at a student that may be harassment, bullying, or discrimination, or receive an oral or written report of such conduct, must report that to a Dignity Act Coordinator. The employee must make an oral report to the Dignity Act Coordinator within one school day, followed by a written report to the Dignity Act Coordinator no more than two school days after their oral report.
- B. Investigation: Upon receiving a written report of possible harassment, bullying, or discrimination, the Dignity Act Coordinator shall lead or supervise an investigation designed to determine with a reasonable degree of probability what actually transpired.
1. The investigation should begin promptly after receiving the complaint, and be pursued with sufficient diligence to reach a conclusion promptly after receipt of a written report.
 2. The investigation should determine with as much detail as possible the sequence in which events occurred, the identity of each person involved and their respective roles, and the exact words spoken by each participant.
 3. The investigation shall include an opportunity for any person who has been identified as possibly violating this Policy to respond to each assertion made against them.

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4. Interviews shall be scheduled and conducted in compliance with applicable provisions of New York law.
- C. Resolution: When the investigation has been completed, the Dignity Act Coordinator shall document his/her determination as to whether there has been a violation of this Policy and, if so, what corrective or restorative actions are appropriate. Actions may be recommended to improve school climate where an investigation concludes that there has not been a violation of this Policy or the Code of Conduct, but that school climate can be improved by taking the recommended steps.
1. If the determination is that this Policy has not been violated, the person who made the report, and each person whose conduct was challenged, shall be told of that determination. The person who made the report shall be told of the option to have the determination reviewed.
 2. If the determination is that this Policy has been violated, the person who made the report of possible discrimination shall be told of that determination and, consistent with the confidentiality accorded to student and personnel records, told that appropriate corrective action has been taken to deter any repetition of the offending conduct. The person whose conduct violated the Policy shall have that explained to them, shall be told of the corrective action being taken by the District, and shall be told of the option to have the determination reviewed.
- D. Confidentiality: It shall be explained to anyone making a report or providing information about a report that the District does not reveal information about reports or the fact-finding process except to the extent necessary to fulfill its legal obligations to make as complete an inquiry as possible and to take appropriate corrective action when discrimination has occurred.
- E. Immediate Corrective Action: The Superintendent has discretion to implement immediate corrective action, pending the completion of a fact-finding inquiry, to protect an individual when the Superintendent concludes that the circumstances of a particular report warrant that action.
- F. Review of Coordinator's Determination: If a person who initiated a report of possible discrimination, harassment, or bullying, or a person whose conduct was challenged by a report of possible discrimination, is not satisfied with the determination of the Dignity Act Coordinator, that person may request that the determination be reviewed by the Superintendent.

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1. A request for the Superintendent to review must be made in writing, filed with the Board Clerk within 10 business days of receiving the written notice of the determination.
2. The person requesting review shall provide a written explanation of their objection(s) to the determination, including the corrective action taken, if any.
3. The Superintendent shall provide the written determination within 30 calendar days of receiving the written request for review.

VI. Remedial Measures When This Policy is Violated

A. School Climate

In the event an investigation reveals harassment, bullying, or discrimination, the District will take prompt action reasonably calculated to end the harassment, bullying, or discrimination, eliminate any hostile environment, create a more positive school culture and climate, prevent recurrence of the behavior, and ensure the safety of the student or students against whom such harassment, bullying, and/or discrimination was directed.

B. Individual Accountability

1. An employee found to have engaged in prohibited harassment, bullying, or discrimination against a student in the course of their employment may be subject to discipline, up to and including termination. Such decisions will be made and implemented in accordance with other District policies (e.g. the Code of Conduct) and applicable statutes and collective bargaining agreements.
2. A student found to have engaged in prohibited harassment, bullying or discrimination against another student may be subject to discipline. Such decisions will be made and implemented in accordance with other District policies (e.g. the Code of Conduct), the New York State Education Law, and any other applicable statutes.

C. Report to Law Enforcement Agency

When a Dignity Act Coordinator believes that conduct has occurred that constitutes criminal conduct, the Coordinator shall promptly notify the Superintendent, and the Superintendent shall promptly notify the appropriate law enforcement agency.

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VII. Non-Retaliation

No employee or student shall take a retaliatory action, or request or cause anyone else to take a retaliatory action, against any person who in good faith reports information about a possible violation of this Policy to a District employee or to the Commissioner of Education or to a law enforcement agency, or who initiates a report or testifies or assists or participates in the investigation of a report.

VIII. Training and Publication of Policy

- A. All students and their families will be notified at the beginning of the school year, or at the time of enrollment, of this Policy, the conduct expectations established by it, and how they may initiate a complaint, or report possible discrimination, harassment or bullying.
- B. A summary of this Policy shall be posted as part of the District's website, and shall be distributed periodically with District publications.
- C. The Superintendent shall ensure that ~~each year~~ all District employees receive training designed to meet the following objectives:
 - 1. discourage the development of harassment, bullying, and discrimination;
 - 2. make employees aware of the effects on students of harassment, bullying, cyberbullying, and discrimination;
 - 3. raise the awareness and sensitivity of employees to potential harassment, bullying, and discrimination;
 - 4. enable employees to prevent harassment, bullying, and discrimination;
 - 5. enable employees to respond to harassment, bullying, and discrimination;
 - 6. inform employees about social patterns of harassment, bullying, and discrimination, including that based on a person's actual or perceived race, (including but not limited to hair texture and protective hair styles), color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender (including gender identity or expression), or sex; and
 - 7. provide employees with strategies for effectively addressing the problems of exclusion, bias, and aggression in an educational setting.

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- D. The Superintendent shall develop and implement guidelines:
1. for the development of nondiscriminatory instructional and counseling methods to be used by District staff;
 2. for the development of measured, balanced and age-appropriate responses to instances of harassment, bullying and discrimination by students, with remedies and procedures following a progressive mode that make appropriate use of intervention, discipline and education, vary in method according to the nature of the behavior, the developmental age of the student and the student's history or problem behaviors, and are consistent with the Code of Conduct; and
 3. that include safe and supportive school climate concepts in curriculum and classroom management.
- E. The District shall develop and implement a program of instruction in grades kindergarten through Grade 12 to include a component on civility, citizenship, and character education in accordance with Education Law.
1. Such component shall instruct students on the principles of honesty, tolerance, personal responsibility, respect for others, observance of laws and rules, courtesy, dignity and other traits which will enhance the quality of their experiences in, and contributions to, the community.
 2. Instruction on the principle of respect for others shall discourage acts of harassment, bullying, and discrimination.
 3. Instruction on the principle of tolerance, respect for others, and dignity shall seek to instill an awareness and sensitivity to harassment, bullying, discrimination, and civility in the relations of people of different races, (including but not limited to hair texture and protective hair styles), weights, national origins, ethnic groups, religious, religious practices, mental or physical disabilities, sexual orientation, genders (including gender identity or expression) and sexes.
 4. This shall include instruction about safe and responsible use of the internet and electronic communications.

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PROHIBITION OF DISCRIMINATION, HARASSMENT AND BULLYING (DASA)

Dolgeville Central School District

Legal Ref: NYS Education Law, Article 2-A and §§3201 and 3201-a

Cross Ref: ~~0015~~, Nondiscrimination in Public Accommodations; Title IX Grievance Process;
~~1025~~, Code of Conduct; ~~6005~~, Nondiscrimination in Employment; ~~7203~~,
Nondiscrimination in Educational Services; ~~7202.1~~, DASA Incident Reporting
Form

Adopted: 06/15/10

Revised: 03/19/19, _____

STUDENTS

NONDISCRIMINATION IN EDUCATIONAL SERVICES

I. Statement of Policy

- A. The Dolgeville Central School District provides education programs and services without consideration of a student's race, (including but not limited to hair texture and protective hair styles), color, national origin (regardless of English language skills), sex (including gender, gender identity, and sexual orientation), or disability.
- B. Our commitment to provide education programs and services without discrimination includes participation in nonacademic and extracurricular services such as transportation, counseling services, student clubs, and physical education and athletics.
- C. This Policy shall be interpreted and implemented so that the District complies with its obligations under Titles VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1975, Section 504 of the Rehabilitation Act of 1973, and the Americans With Disabilities Act. This Policy does not prohibit a denial of admission into, or an exclusion from, a course of instruction that is permissible under the New York State Education Law and Federal Title IX of the Education Amendments of 1972; nor does it prohibit actions that are permissible under Section 504 of the Rehabilitation Act of 1973.
- D. Any complaints alleging violations of Title IX of the Education Amendments of 1975, as amended, shall also be reviewed under the District Title IX Policy #0013.

II. Harassment (Bullying) Prohibited As A Form of Discrimination

- A. The District's Code of Conduct prohibits harassment, bullying and discrimination, and it applies to conduct by District employees, District students, and anyone else on school property or at a school event.
- B. Conduct (including verbal conduct) directed at a student will be classified as harassment or bullying in violation of this Policy when the conduct is sufficiently severe, pervasive, or persistent so as to interfere with or limit a student's ability to participate in or benefit from the services, activities, or opportunities offered by the District, and the conduct is based on race, (including but not limited to hair texture and protective hair styles), color, national origin, sex, or disability.
 - 1. Conduct that occurs off school property will be classified as a violation of this Policy if it creates, or foreseeably would create, a risk of substantial disruption within the school environment.

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2. Conduct that occurs through electronic communication will be classified as a violation of this Policy if it otherwise fits the definition set forth in this section.
- C. When determining whether particular conduct or statements are to be classified as prohibited harassment, the District will consider the intent of the person engaging in the conduct or making the statement; however, the determining factor will be whether the person at whom the conduct or statement was directed reasonably experienced the conduct or statement as unwelcome harassment.
- D. Any student who feels that they have experienced prohibited harassment should bring this to the District's attention by using the Complaint Procedure described below.

III. Compliance Coordinator

- A. The District's Compliance Coordinator for purposes of implementing this Policy shall be:

Dan Guenthner, Guidance Counselor 315-429-3115 ext. 2802
Michelle Primeau, CSE Chairperson 315-429-3115 ext. 2803
- B. The Compliance Coordinator is responsible for receiving, investigating, and resolving complaints of conduct that may violate this Policy and the applicable federal laws, as described more fully below.
- C. The Compliance Coordinator shall ensure that this Policy and the availability of the complaint procedure is communicated to students, staff, and the community.
- D. The Compliance Coordinator shall recommend revisions and updates of this Policy as may be necessary.
- E. When a report complains of possible discrimination by the Compliance Coordinator, the Superintendent shall designate another school official to conduct the necessary fact-finding and make recommendations.
- F. The Compliance Coordinator, with the concurrence of the Superintendent, may appoint a special fact-finder to carry out the responsibilities of the Compliance Coordinator when the circumstances of a particular report warrant that action.

IV. Complaint and Fact-finding Procedure

- A. Complaint Procedure: The Superintendent, after consultation with the Compliance Coordinator, shall promulgate a form to be used by students or parents to report

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conduct that may be a violation of this Policy. The Compliance Coordinator shall make sure that the form is available in all school buildings, in paper, on the District's website, and that the availability of the form is known to those who may need to use it. The use of this form is encouraged, but not required; the Compliance Coordinator shall conduct a fact-finding inquiry anytime a written or oral report is received that contains enough information to reasonably investigate.

1. A student may report a possible violation of this Policy directed at them or another student to any teacher, counselor, or school administrator. If a student makes a verbal report, they shall be asked to make a written report and told of the availability of the Report form. The person to whom the report is made is also responsible for reporting in writing their conversation and other available information to the Compliance Coordinator.
2. A parent, school volunteer, or other member of the public who wishes to report a possible violation of this Policy shall make the report to the Compliance Coordinator. If a verbal report is made, a written report shall be requested. The person to whom the report is made is also responsible for reporting in writing their conversation to the Compliance Coordinator.
3. District employees who either witness conduct directed at a student that may be a violation of this Policy, or receive an oral or written report of such conduct, must report that to the Compliance Coordinator.

B. Fact-finding Inquiry: Upon receiving a report of a possible violation of this Policy, the Compliance Coordinator shall log the report and conduct an investigation designed to determine with a reasonable degree of probability what actually transpired, whether there has been a violation of the Policy, and what, if any, remedial action is appropriate.

1. The fact-finding inquiry should begin promptly after receiving the complaint, and be pursued with sufficient diligence to reach a conclusion within a reasonably prompt time frame.
2. The inquiry should determine with as much detail as possible the sequence in which events occurred, the identity of each person involved and their respective roles, and the exact words spoken by each participant.
3. The inquiry shall include an opportunity for any person who has been identified as possibly violating this Policy to respond to each assertion made against them.
4. Interviews shall be scheduled and conducted in compliance with applicable provisions of New York law.

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5. The Compliance Coordinator shall analyze and document the available evidence to support reliable decisions, objectively evaluate the credibility of parties and witnesses, synthesize all available evidence, and take into account the unique and complex circumstances of each case.
 6. Each person interviewed shall be reminded that they are protected by the non-retaliation provision of this Policy, and that they are bound by that provision.
- C. Resolution: The Compliance Coordinator shall prepare a written report with findings of fact and conclusions as to whether the facts support a finding of responsibility for violation of this Policy, and, if it did, what corrective action should be taken. Conclusions shall be based upon a preponderance of the evidence gathered.
1. If the determination is that this Policy has not been violated, the person who made the report, and each person whose conduct was challenged, shall be told of that determination verbally and in writing. The person who made the report shall be told of the option to have the determination reviewed.
 2. If the determination is that this Policy has been violated, the person who made the report of possible discrimination shall be told of that determination verbally and in writing and, consistent with the confidentiality accorded to student and personnel records, told that appropriate corrective action has been taken to deter any repetition of the offending conduct. The person whose conduct violated the Policy shall have that explained to them, shall be told of the corrective action being taken by the District, and shall be told of the option to have the determination reviewed.
- D. Coordination With DASA Coordinators: The Title IX and Compliance Coordinator(s) shall inform the appropriate DASA Coordinator of matters that require possible evaluation of the District's Prohibition of Discrimination, Harassment and Bullying Policy (DASA).
- E. Confidentiality: It shall be explained to anyone making a report or providing information about a report that the District does not reveal information about reports or the investigation process except to the extent necessary to fulfill its legal obligations to make as complete an inquiry as possible and to take appropriate corrective action when discrimination has occurred.

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- F. Immediate Corrective Action: The Superintendent has discretion to implement immediate corrective action pending the completion of a fact-finding inquiry to protect an individual when the Superintendent concludes that the circumstances of a particular complaint warrant that action.
- G. Review of Coordinator's Determination: If a person who initiated a report of possible discrimination, or a person whose conduct was challenged by a report of possible discrimination, is not satisfied with the determination of the Compliance Coordinator (or other designated investigator), they may request that the determination be reviewed by the Superintendent.
1. A request for the Superintendent to review must be made in writing, filed with the Board Clerk within 10 business days of receiving the written notice of the determination.
 2. The person requesting review shall provide a written explanation of their objection(s) to the determination, including the corrective action taken, if any.
 3. The Superintendent shall provide the written determination within 30 calendar days of receiving the written request for review.
- V. Remedial Measures When This Policy is Violated
- A. An employee found to have violated this Policy in the course of their employment may be subject to discipline, up to and including termination, in accordance with other District policies (e.g. the Code of Conduct) and applicable statutes and collective bargaining agreements.
 - B. A student found to have violated this Policy while participating in a school activity or on school property may be subject to discipline in accordance with other District policies (e.g. the Code of Conduct), the New York State Education Law, and any other applicable statutes.
 - C. Any other person found to have violated this Policy while participating in a school activity or on school property may have their future access to school activities limited, as deemed appropriate under the circumstances.
 - D. If the Compliance Coordinator determines that conduct that has been the subject of a complaint under this Policy has created a hostile environment, then the District shall implement corrective action to end the hostile environment.
- VI. No Retaliation

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No employee or student shall take retaliatory action, or request or cause anyone else to take a retaliatory action, against any person who, in good faith, reports information about a possible violation of this Policy to a District employee or who initiates a report or testifies or assists or participates in the investigation of a report.

VII. Training and Publication of Policy

- A. All District employees will be notified at the beginning of each school year, or at the time of initial employment, of this Policy and the conduct expectations established by it.
- B. All students and their families will be notified at the beginning of the school year, or at the time of enrollment, of this Policy, the conduct expectations established by it, and how they may initiate a complaint, or report possible discrimination, harassment or bullying.
- C. A summary of this Policy shall be posted as part of the District's website, and shall be distributed periodically with District publications.
- D. The Compliance Coordinator shall receive periodic training regarding the District's obligations under Title IX, Title VI, Section 504, and the ADA, as well as technical training in the conduct of investigations and resolution of complaints

Dolgeville Central School District

Legal Ref: ~~Title IX, Education Amendments of 1972 (20 U.S.C. Section 1681, 45 CFR. Part 86);~~ Section 504, Rehabilitation Act of 1973 (29 U.S.C. Section 794, 45 CFR Part 84); The Americans With Disabilities Act (28 CFR 35.107(b)); Civil Rights Act of 1964, Title VI; Americans with Disabilities Act of 1990 (42 U.S.C. Sections 12101-12213, 29 C.F.R. Part 1630);

Cross Ref: ~~0015, Nondiscrimination in Public Accommodations;~~ Title IX Grievance Process; ~~1025, Code of Conduct; 6005, Nondiscrimination in Employment; 7202;~~ Prohibition of Discrimination, Harassment and Bullying; ~~7203.1 Report of Possible Discrimination~~

Adopted: 03/20/12

Revised: 03/19/19, _____

GENERAL COMMITMENTS

Policy is Required
TITLE IX GRIEVANCE PROCESS

I. Statement of Policy

- A. The Dolgeville Central School District (the District) provides education programs and services and makes decisions regarding employment without consideration of an individual's race, color, creed, religion, national origin (regardless of English language skills), age, sex (including gender, gender identity, and sexual orientation), marital status, military or veteran status, disability, predisposing genetic characteristics, arrest record, or prior criminal convictions, except when sex or age are a bona fide occupational qualification, when a criminal conviction is related to job duties, and when an individual's religion or disability warrants reasonable accommodation. This commitment to provide education programs and services without discrimination includes participation in nonacademic and extracurricular services such as transportation, counseling services, student clubs, and physical education and athletics.
- B. This Policy addresses only sexual harassment as defined by Title IX that occurs within the educational programs and activities of the District. For harassing, discriminatory, or bullying conduct that does not meet the definition of sexual harassment under Title IX, the response by the District will be governed by relevant and applicable laws and policies.
- C. This Policy applies to all students, employees, and any third party who contracts with the District to provide services to students or employees, upon District property, or during any school program or activity.

II. Sexual Harassment as Defined in Title IX

- A. Sexual Harassment under Title IX is defined as conduct on the basis of sex that satisfies one or more of the following:
 - 1. An employee of the recipient conditioning the provision of an aid, benefit, or service of the recipient on an individual's participation in unwelcome sexual conduct (i.e. quid pro quo);
 - 2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the recipient's education program or activity; or
 - 3. "Sexual assault" as defined in 20 U.S.C. 1092(f)(6)(A)(v), "dating violence" as defined in 34 U.S.C. 12291(a)(10), "domestic violence" as defined in 34 U.S.C. 12291(a)(8), or "stalking" as defined in 34 U.S.C. 12291(a)(30).
- B. Examples of prohibited conduct under Title IX include, but are not limited to:

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1. Treating one person differently from another in determining whether such person satisfies any requirement or condition for the provision of such aid, benefit, or service;
 2. Providing different aid, benefits, or services or provide aid, benefits, or services in a different manner;
 3. Denying any person any such aid, benefit, or service;
 4. Subjecting any person to separate or different rules of behavior, sanctions, or other treatment;
 5. Applying any rule concerning the domicile or residence of a student or applicant, including eligibility for in-state fees and tuition;
 6. Aiding or perpetuating discrimination against any person by providing significant assistance to any agency, organization, or person which discriminates on the basis of sex in providing any aid, benefit or service to students or employees;
 7. Otherwise limiting any person in the enjoyment of any right, privilege, advantage, or opportunity.
- C. Conduct that occurs away from District property or outside of District sponsored events, such as on social media or at after-hours events, may violate this policy, or other Board of Education (the Board) approved policies, if it has a prohibited school or workplace impact.
- D. This Policy does not prohibit a denial of admission into, or an exclusion from, a course of instruction that is permissible under the New York State Education Law and Federal Title IX of the Education Amendments of 1972; nor does it prohibit actions that are permissible under Section 504 of the Rehabilitation Act of 1973.

III. Title IX Coordinator

- A. The Title IX Coordinator ("Coordinator") is responsible for receiving complaints of conduct that may violate this Policy and Title IX. The Coordinator must:
1. direct a thorough fact finding regarding those complaints;
 2. oversee the implementation of corrective action when necessary;
 3. make sure that this Policy has been publicized as required by law;
 4. keep records of all complaints, reports, written determinations, and appeals under this Policy for a period of seven (7) years, or longer if required by law; and
 5. make recommendations for updating of this Policy or any Regulations, to the Superintendent.
- B. The Board appoints the following person(s) as the District Title IX Coordinator who is responsible for receiving complaints of conduct that may violate Title IX:

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Name
Address
Office Phone
Email

- C. When conducting a Title IX Grievance Process, the Coordinator must follow this Policy and any associated Regulations that are consistent with Title IX regulations. The Coordinator is responsible for staying informed and up to date with any new or updated federal regulations and must inform the Superintendent of any new or updated regulations, so that modifications to Policy or Regulations, if any, can be applied.
- D. The Coordinator shall ensure the Title IX Grievance Process is conducted anytime a written or oral report is received that contains enough information to reasonably investigate, consistent with this Policy and Title IX regulations.
- E. The name and contact information of the Coordinator shall be posted on the District website with information on how to file a complaint in person, by mail, by email, or by phone.

IV. Reporting

- A. While the District must respond to all reports it receives of sexual harassment, the Title IX Grievance Process is initiated only with the filing of a formal complaint. A “formal complaint” under Title IX is defined as a document filed by a Complainant, the Complainant’s parent or guardian, or the Coordinator, alleging sexual harassment against a Respondent, and requesting that the District investigate the allegation(s) of sexual harassment.
- B. Anyone who feels that they have experienced discrimination or harassment on the basis of sex, is encouraged to bring this to the District’s attention by using the form and procedures described herein and any associated Regulations approved by the Superintendent.
- C. When staff becomes aware of an allegation of prohibited conduct on the basis of sex, the matter will be immediately referred to the Coordinator prior to any student or employee discipline being imposed, including any questioning of the Complainant, Respondent, or Witnesses. The Coordinator must evaluate the complaint and either dismiss the complaint per Title IX regulations, when appropriate, or move forward in the Title IX Grievance Process.
- D. Administrators and other supervisors who observe conduct that might constitute harassment, including sexual harassment, are required to report that conduct to the Coordinator, Compliance Coordinator (if different than the Title IX Coordinator),

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or a DASA Coordinator. If an Administrator or Supervisor is uncertain who to submit the report to, they shall send it to each of the above Coordinators. The Coordinators will meet promptly to determine the next steps in resolving the complaint.

- E. An employee, including supervisors and managers, who subject another employee, student, or member of the public to harassment, including sexual harassment or discrimination on District property or at a District sponsored event will be subject to disciplinary consequences, consistent with applicable federal and state laws and collective bargaining agreements.

V. Retaliation Prohibited

No employee or student shall take retaliatory action, or request or cause anyone else to take retaliatory action, against any person who, in good faith, reports information about a possible violation of this Policy to a District employee or to the Commissioner of Education or to a law enforcement agency, or who initiates a report, or encourages another person to initiate a report, or testifies or assists or participates in the investigation of a report or complaint by the District or a governmental agency.

VI. Confidentiality

It shall be explained to anyone making a report or providing information about a report that the District does not reveal information about reports or the fact-finding process except to the extent necessary to fulfill its legal obligations to make as complete an inquiry as possible and to take appropriate corrective action when discrimination has occurred. Every person interviewed during the fact-finding inquiry shall be instructed not to discuss the complaint or the investigation with anyone else, except as may be required by law.

VII. Annual Training and Publication of Policy:

- A. The Coordinator, Investigator, Decision-Maker, and the person to whom appeals are submitted must each receive annual training in Title IX.
- B. All District employees will be provided notice of this Policy through posting in locations, and be provided online access via posting on the District website.
- C. Training materials must be posted on the District website.

VIII. Report to Law Enforcement Agency

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When a Coordinator believes that conduct has occurred that constitutes criminal conduct, the Coordinator shall promptly consult with the School Attorney and, if advised, notify the appropriate law enforcement agency.

IX. Responsibilities of the Superintendent

The Superintendent is authorized to supplement this Policy with any Regulations, forms, and notices they believe are necessary to implement this Policy and Title IX, and to ensure compliance with the Title IX grievance process.

X. Other Available Remedies for Unlawful Discrimination and Harassment, including Sexual Harassment

- A. In addition to this Policy, District employees and other persons visiting or doing business with the District are protected from discrimination and harassment, including sexual harassment, by New York State and federal law. There also may be applicable local laws.
- B. The New York State Human Rights Law prohibits discrimination and harassment, including sexual harassment in employment and public accommodations. Your rights can be enforced by a complaint filed with the New York State Division of Human Rights or by filing a complaint in New York State Supreme Court.
 - 1. You may learn more about your rights under the Human Rights Law by calling the Division's toll-free telephone number (888-392-3644) or visiting the Division's website (www.dhr.ny.gov).
 - 2. You may confidentially contact an experienced pro-bono attorney for sexual harassment issues by calling the Division's toll-free telephone number 1-800-HARASS-3 (1-800-427-2773).
 - 3. You may file a complaint with the Division within one year of the event you feel was harassment. You do not need a lawyer to file a complaint with the Division. The Division will investigate your complaint and make a determination whether unlawful harassment occurred. If a public hearing is required, the Division will provide an attorney. The Division may seek monetary damages on your behalf.
 - 4. You may start a lawsuit in Supreme Court within three (3) years of the event you feel was harassment.
- C. Federal laws, including but not limited to Title VI and Title VII, also prohibit discrimination and harassment, including sexual harassment, in employment and public accommodation. Your rights can be enforced by filing a charge of discrimination with the United State Equal Employment Opportunity Commission (EEOC).

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1. You may learn more about your rights under federal law by calling the EEOC's toll-free number (800-669-4000) or visiting the EEOC's website (www.eeoc.gov).
 2. You may file a charge with the EEOC within three-hundred (300) days of the event you feel was harassment. You do not need a lawyer to file a charge with the EEOC.
 3. The EEOC will investigate your charge. If it determines that unlawful discrimination occurred, the EEOC will attempt to obtain a remedy on your behalf through a conciliation process. If that is not successful, you will be given the right to sue in court.
- D. If you are subjected to unwanted physical touching, coerced physical confinement, or unwanted sex acts, the conduct may constitute a crime and you should consider, and are strongly encouraged, to contact law enforcement.

Dolgeville Central School District

Cross Ref: NonDiscrimination in Public Accommodations (0000)
Prohibition of Discrimination and Harassment Including Sexual Harassment in Employment (6000)
Prohibition of Discrimination Harassment and Bullying (DASA) (7000)
NonDiscrimination in Educational Services (7000)

Legal Ref: Title IX, Education Amendments of 1972 (20 USC 1681, 45 CFR Part 86), as amended

Adopted: _____

Regulation

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Required if Policy Option 2 is chosen.

TITLE IX GRIEVANCE PROCESS

I. Introduction

This Regulation addresses the specific process to be completed upon the filing of a formal complaint by an individual or individuals, under Dolgeville Central School District (the District) policy “Title IX Grievance Process” and its related requirements.

II. Complaint and Complaint Form

- A. A complaint may be submitted at any time in person, via email, or by mail.
- B. If a student or staff person makes a verbal complaint, the person receiving the complaint is responsible for reporting in writing their conversation and other available information to the Title IX Coordinator (“Coordinator”). If the verbal report is made to the Coordinator, they shall write the report out and ask the person who provided the information to review, sign, and date the written report.
- C. The Coordinator shall make sure that complaint forms are available online and in each school building, and their availability is known to those who may need to use them. The use of these forms is encouraged, but not required.
- D. If the report is about conduct by the Coordinator, the report may be made to the Superintendent.
- E. The Coordinator shall review this policy and the complaint. The options available are:
 - 1. Dismissal, if the allegations, if provable, would not meet the definition of prohibited harassment under Title IX.
 - 2. Engage in an Informal Resolution (IR) process with the parties, if they have made a request in writing to do so. The IR process is not available for matters involving a student(s) and employee(s).
 - 3. Conduct fact-finding pursuant to this Policy and any associated Regulations, and after the investigation is complete, dismiss the matter should the findings not meet the definition of prohibited harassment under Title IX.
 - 4. Conduct fact-finding pursuant to this Policy and any associated Regulations, complete the Report, or review the Report from the Investigator if a third-party was designated, and provide the final Report to the Decision-Maker.

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III. Initial Meeting

- A. Upon the referral of a complaint the Coordinator shall:
1. Meet with the Complainant and provide notice of their rights and the ability to pursue this as a Title IX complaint, as well as any other applicable policies that may be available based on the allegations of the complaint. The Complainant will be offered supportive measures.
 2. If the matter was a verbal referral, have the person write down the complaint, sign, and date it. If the person refuses to submit a formal, written complaint and pursue a Title IX process, the matter will be dismissed by the Coordinator, but may be referred for investigation or discipline under a different, applicable Board of Education policy.
 3. The Coordinator will meet with the Respondent and provide the Respondent with a Notice of Rights and a copy of the complaint. The Respondent will be offered supportive measures.
 4. Both parties are entitled to have an advisor of their choice during all phases of the Title IX process, including the initial meeting with the Coordinator.
 5. Supportive measures are available to the Complainant, whether or not they choose to move forward with the Title IX process.

IV. Supportive Measures

- A. Supportive measures are to be non-disciplinary and non-punitive, offered as appropriate, and as reasonably available, and without fee or charge to the Complainant or the Respondent before or after the filing of a formal complaint or where no formal complaint has been filed.
- B. Supportive measures are meant to restore or preserve equal access to the education program or activity without unreasonably burdening the other party.
- C. Any supportive measures provided to the Complainant or Respondent must remain confidential, unless maintaining such confidentiality would impair the District's ability to provide supportive measures.
- D. The Coordinator is responsible for coordinating the effective implementation of supportive measures.

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V. Dismissal

- A. The complaint shall be dismissed for purposes of Title IX, only, if:
 - 1. the alleged conduct in the formal complaint would not constitute sexual harassment as defined in § 106.30 of Title IX, even if proved;
 - 2. the alleged conduct did not occur in the recipient's education program or activity;
 - 3. or, the alleged conduct did not occur against a person in the United States.
- B. Dismissal under Title IX and this Policy does not preclude the District from taking action under another policy or the Code of Conduct.

VI. Informal Resolution

- A. At any time prior to a written determination being made, the District may facilitate an Informal Resolution (IR) between the parties.
- B. Procedures of the IR process must be provided to the parties in writing and must include notice that:
 - 1. at any time prior to agreeing to a resolution, any party has the right to withdraw from the IR process and resume the grievance process with respect to the formal complaint;
 - 2. if a resolution is reached, the parties will be precluded from resuming the formal complaint process arising from the same allegations;
 - 3. the District obtains the parties' voluntary, written consent to the IR process; and
 - 4. the IR process is not available to resolve allegations that an employee sexually harassed a student.
- C. Parties are not required to go through the IR process and engaging in the IR process cannot be made a condition of employment, enrollment, continued employment, or continued enrollment.

VII. Fact Finding

- A. Upon receiving a written complaint, the Coordinator shall log the report, acknowledge in writing or email its receipt, and conduct a fact-finding inquiry designed to determine whether, under a **choose: clear and convincing <or> preponderance of the evidence** standard, the allegations in the complaint are true.
- B. The Coordinator may lead the investigation, or designate a third-party as the Investigator. Any designated third-party must have undergone annual Title IX training.

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- C. The fact-finding inquiry should begin promptly after receiving the complaint, and be pursued with sufficient diligence to reach a conclusion within thirty (30) days after receipt of a written report, unless good cause exists. If an extension of time is needed, the Complainant and Respondent will be promptly notified of the delay in writing or via email. Good cause for delay may include, but are not limited to: the absence of a party; the absence of a party's advisor; the absence of a witness; concurrent law enforcement activity; or the need for language assistance or accommodation of disabilities;
- D. Each person interviewed shall be reminded that they are protected by the non-retaliation provision of this Policy, and that they are bound by that provision.
- E. The inquiry should determine with as much detail as possible the sequence in which events occurred, the identity of each person involved and their respective roles, and the exact words spoken by each participant.
- F. The inquiry shall include an opportunity for any person who has been identified as possibly violating this Policy to respond to each assertion made against them.
- G. The Investigator shall evaluate all relevant evidence - including both inculpatory and exculpatory evidence – objectively. Credibility determinations may not be based on a person's status as a Complainant, Respondent, or Witness.
- H. Interviews shall be scheduled and conducted in compliance with applicable provisions of New York law and collective bargaining agreements.

VIII. Report

- A. The Investigator shall prepare a written fact-finding report describing what investigation was done, fairly summarize relevant evidence, report what conclusions have been drawn about what happened, and a recommendation regarding whether the conduct violated the District's Policy under Title IX, and, if it did, what corrective action should be taken.
- B. Before completion of the Report, both parties, and their advisors, if any, shall have an opportunity to review the Report, and any evidence subject to inspection and review.
- C. The parties shall have at least ten (10) days to submit a written response if they so choose, which the Investigator will consider prior to completing the Report, and submitting it to the Coordinator, or if the Coordinator is the Investigator, to the Decision-Maker.

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Required if Policy Option 2 is chosen.

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IX. Decision-Maker and Determination

- A. The Decision-Maker cannot be the Coordinator, or the designated Investigator.
- B. The Decision-Maker must complete annual training.
- C. Both parties shall be provided a written determination with the findings of the Decision-Maker, including any remedial or corrective action being taken by the District.
- D. The written determination must include:
 - 1. Identification of the allegations potentially constituting sexual harassment as defined in §106.30;
 - 2. A description of the procedural steps taken from the receipt of the formal complaint through the determination, including any notifications to the parties, interviews with parties and witnesses, site visits, methods used to gather other evidence, and hearings held;
 - 3. Findings of fact supporting the determination;
 - 4. Conclusions regarding the application of the recipient's code of conduct to the facts;
 - 5. A statement of, and rationale for, the result as to each allegation, including a determination regarding responsibility, any disciplinary sanctions the District imposes on the Respondent, and whether remedies designed to restore or preserve equal access to the education program or activity will be provided to the Complainant; and
 - 6. The procedures and permissible bases for the Complainant and Respondent to appeal.

X. Notice of Possible Remedial Measures When This Policy is Violated

- A. If an employee is found to have engaged in conduct prohibited under Title IX against another person (whether a District employee, District student, or member of the public) in the course of their employment they will be subject to discipline, up to and including termination. Such decisions will be made and implemented in accordance with other District policies (e.g. the Code of Conduct), applicable state and federal laws, and applicable collective bargaining agreements.
- B. If a student is found to have engaged in conduct prohibited under Title IX against another person (whether a District employee, District student, or member of the public) while participating in a school activity or on school property, they will be subject to discipline. Such decisions will be made and implemented in accordance with other District policies (e.g. the Code of Conduct), the New York State Education Law, and any other applicable statutes.

REGULATION

New Draft 09/6/22
0013.1

GENERAL COMMITMENTS

Required if Policy Option 2 is chosen.

TITLE IX GRIEVANCE PROCESS

- C. If any other person is found to have engaged in prohibited harassment or discrimination against another person (whether a District employee, District student, or member of the public) while participating in a school activity or on school property they may have their future access to school activities limited, as deemed appropriate under the circumstances.
- D. Any other lawful measures may be taken if so determined by the Decision-Maker in their written determination.

XI. Right to Appeal

- A. The Coordinator must notify the other party in writing when an appeal is filed and implement appeal procedures equally for both parties.
- B. The person to whom appeals are submitted cannot be the Coordinator, a designated Investigator, or the Decision-Maker.
- C. The person reviewing written determinations on appeal must complete annual training.
- D. The appeal of the decision must be for one of the following reasons:
 - 1. Procedural irregularity that affected the outcome of the matter;
 - 2. New evidence that was not reasonably available at the time the determination regarding responsibility or dismissal was made, that could affect the outcome of the matter; or
 - 3. The Coordinator, investigator(s), or Decision-Maker(s) had a conflict of interest or bias for or against Complainants or Respondents generally or the individual Complainant or Respondent that affected the outcome of the matter.
- E. Both parties must be given a reasonable, equal opportunity to submit a written statement in support of, or challenging, the outcome.
- F. The decision on appeal must be issued to both parties describing the result and the rationale for the result.

Dolgeville Central School District

Legal Ref: Title IX, Education Amendments of 1972 (20 USC 1681, 45 CFR Part 86), as amended

Superintendent Approved: _____

GENERAL COMMITMENTS

DIVERSITY, EQUITY AND INCLUSION IN PUBLIC EDUCATION

I. Statement of Policy

A. Recognizing Diversity

The Board of Education (the Board) recognizes that the students we serve come from a community that is diverse in many ways, including race, color, ethnicity, nationality, religion, socioeconomic status, veteran status, educational attainment, marital status, language, age, gender, gender expression, gender identity, sexual orientation, mental and physical ability, genetic information, and learning styles. Each student reflects an individual amalgam of these identities, and it is the goal of the Dolgeville Central School District (the District) to deliver differentiated instruction, and to interact with our community, in a manner that recognizes each individual's background.

B. Including All Viewpoints

The Board recognizes that to meet the goal of fully serving our community's diverse members, it is important to take action toward ensuring that the experiences and viewpoints of all different backgrounds are included in the District's educational programs and also in public discussions about the District's goals, strategies, and operations.

C. Providing Opportunities Equitably

The Board commits the District to provide public education to its diverse community in an equitable manner, recognizing that assuring fair treatment, access, opportunity, and advancement for all requires ongoing alertness to identify and eliminate barriers that may have hindered the full participation of individuals sharing one or multiple identities.

II. Areas of Focus

A. Teaching and Learning

The Superintendent shall lead the District's administrators, instructional staff, and noninstructional staff in identifying and implementing practices that will enable the District to reach these goals of providing full and equitable opportunities to learn for all students:

1. Instructional Practices

GENERAL COMMITMENTS

DIVERSITY, EQUITY AND INCLUSION IN PUBLIC EDUCATION

- a. using inclusive and culturally responsive curricula in all content areas;
- b. using books and instructional materials that are inclusive and culturally responsive;
- c. implementing pedagogical practices and choosing professional development opportunities that support inclusion and cultural responsiveness; and
- d. using multiple assessment measures to support inclusion and cultural responsiveness.

2. Diverse Schools and Learning Opportunities

- a. ensure coursework, programs, and activities are accessible to all students, regardless of their disability status, native language, income level, or any other status;
- b. identify creative ways to enhance the level of diversity across all potential identities within school buildings and when making classroom groupings.

3. Student Supports, Discipline, and Wellness

- a. focus on the well-being of the whole child by always considering, and providing student support systems for, all developmental pathways;
- b. implement programs and practices that enhance all students' self-identity, self-confidence, and self-esteem; and
- c. implement the District's Code of Conduct and related discipline practices on a non-discriminatory basis.

B. Family and Community Engagement

Community support is essential to maintaining a vibrant public education program, and family engagement is an important determinant of student success. The District is committed to building community and family engagement and will conduct its engagement practices to build mutual trust, confidence, and respect.

POLICY

Draft 09/6/2022

0014

GENERAL COMMITMENTS

DIVERSITY, EQUITY AND INCLUSION IN PUBLIC EDUCATION

C. Workforce Diversity

Exposing students to a diverse range of school leaders, teachers, and school support staff can offer role models for students, reduce stereotypes, and prepare students for an increasingly global society. Consistent with the District's goal of offering a quality educational experience for its students, when filling a vacancy the District shall take steps to ensure that a broad cross-section of our community is made aware of the opportunity and, when searches extend beyond our community, shall take steps to ensure that the opportunity is advertised to a diverse audience of potential candidates.

III. Inclusion of Community Viewpoints

- A. The Board authorizes the creation of a District Committee on Diversity, Equity and Inclusion that is representative of all stakeholders including students. The Board shall appoint at least one of its members to be a liaison to the Committee.
- B. The Committee shall be chaired by the Superintendent of Schools or designee. The members of the Committee shall be appointed by the Board upon the recommendation of the Superintendent. The size of the Committee shall be large enough to be representative of the diverse identities in the school community, but compact enough to permit reasonable scheduling of meetings and practicable discussion among Committee members at those meetings.
- C. The scope of work of the Committee shall be to develop recommendations to the Superintendent for advancing the District goals described in this Policy.

IV. Communication of Policy

This Policy shall be posted in an accessible part of the District's website.

Dolgeville Central School District

Cross Ref: Code of Conduct
Nondiscrimination in Public Accommodations (Section 0000, General Commitments)
Prohibition of Discrimination and Harassment Including Sexual Harassment in Employment (Section 6000, Personnel)
Prohibition of Discrimination and Harassment Including Sexual Harassment and Bullying (Section 7000, Students)
Nondiscrimination in an Educational Setting (Section 7000, Students)

Adopted: _____